

Yolo County Elections Office



Candidate Guide

November 8, 2022, General Election

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Preface

This 2022 Candidate Guide for the Tuesday, November 8, 2022, General Election is intended to provide general information for candidates and committees and does not have the force or effect of law, regulation, or rule. **It is distributed with the understanding that the Yolo County Elections Office is not rendering legal advice.** Therefore, the guide is not a substitute for legal counsel for the individual, organization, or candidate using it.

The Yolo County Elections Office recommends that any prospective candidate obtain legal advice to assist in complying with applicable California laws, including the California Elections Code (EC), California Education Code (EDC), California Government Code (GC), California Code of Regulations (CCR), and Yolo County's Code of Ordinances (YCC).

TABLE OF CONTENTS

Preface	1
WHAT'S NEW	6
UNITED STATES SENATOR SPECIAL VACANCY ELECTION.....	6
ALL VOTE-BY-MAIL ELECTION	6
CANDIDATE FILING	6
Yolo County General Election Calendar	9
Offices and Incumbents Up for Election	15
RUNOFF in General Election.....	15
State Judicial Offices	16
Local Offices.....	16
List of Shared Districts	19
FEDERAL AND STATE DISTRICTS.....	19
SCHOOL DISTRICTS	20
Qualifications for Office	21
Summary of Qualifications	22
School District Offices	22
City / Municipal District Offices.....	24
Special District Offices.....	28
Filing Fee and Required Nomination Signatures	29
Signatures of Registered Voters	29
No More Signers than Required.....	29
Incompatibility of Offices	30
Filing for Two Offices at the Same Election	30
Independent Nomination of Candidates	31
Nomination Packet	31
Nomination Papers	32
Availability.....	32
Where to Obtain Nomination Papers.....	33
Scheduling Your Appointment	33
Letter of Authorization.....	33
Submitting Nomination Papers	33

Qualifications for Office Declaration	34
Qualifications for Office Sample Form	34
Ballot Designation	35
Selecting Your Ballot Designation	35
General Guidelines for Acceptable Ballot Designations	35
Incumbents and Appointed Incumbents	35
Ballot Designation Basic Test	36
General Guidelines for Unacceptable Ballot Designations	36
No Ballot Designation Requested.....	37
Reviewing the Ballot Designation.....	37
Use of the words "Advocate" or "Educator"	37
Changing the Ballot Designation.....	37
Challenging the Ballot Designation	38
Ballot Designation Elections Code Guidelines	38
Ballot Designation Worksheet Sample – Voter-Nominated and Nonpartisan Offices	42
Declaration of Candidacy.....	45
Declaration of Candidacy (Mandatory)	45
Name on Ballot.....	45
Hyphenated Names.....	45
No Title or Degree	45
Candidate’s Change of Name	46
Ballot Designation	46
Character-Based Name.....	46
Execution and Return of Declaration of Candidacy	46
Extension of Nomination Period for Non-Incumbents	46
Withdrawal of Candidacy	47
Declaration of Candidacy Form Sample – Voter-Nominated and Nonpartisan Offices	48
Character-Based Names	50
Character-Based Name Form Sample.....	50
Nomination Paper.....	51
Nomination Paper Sample.....	51
Candidate Statement.....	53
What Is the Candidate Statement?.....	53

Filing the Candidate Statement	54
Confidentiality of Statements	54
Withdrawal of the Candidate Statement.....	54
Public Examination of the Candidate Statement.....	54
Fines for False Statements in a Candidate Statement	55
Endorsements and References to Other Names in a Candidate Statement.....	55
Estimated Cost of Candidate Statement	55
Payment of the Candidate Statement	55
Indigent Candidates.....	56
Candidate Statement Order	56
United States Senate and State Constitutional Office Candidates Statements.	56
Candidate Statement Form Sample.....	57
Preparation of the Candidate Statement	58
Word Counting Guidelines	59
Candidate Statement Checklist	60
Write-In Candidacy	61
Write-In Candidate Requirements.....	61
Signers of Nomination Papers	61
Candidate Filing Fee.....	61
Candidate Statement.....	61
Qualified Write-Ins.....	61
Offices Omitted from the Ballot.....	62
Votes Needed to Have Name Printed on General Election Ballot.....	62
Statement of Write-In Candidacy Form Sample	63
Statement of Write-In Candidacy Nomination Paper Sample	65
Ballot Order of Candidates	67
Randomized Alphabet Drawing.....	67
Time/Date of Randomized Alphabet Drawing.....	67
Votes Needed for Election	67
Information for Persons Elected at the Primary Election	67
Canvass and Certification of Election	67
Voter-Nominated Offices – Top Two Open Primary Act.....	67
Nonpartisan Offices – Majority Vote Contests	68

Nonpartisan Offices – Highest Vote Contests	68
Campaign Disclosure: What to File	69
Statement of Economic Interests (Form 700)	69
Additional FPPC Forms	69
FPPC Local Candidate/Committee Checklist	70
Filing Schedule for Local Office	72
Campaign Contribution Limits.....	74
County Campaign Contribution Limits	74
Campaign Contribution Limits Contacts.....	74
Electioneering.....	75
Electioneering within 100 feet of a Polling Place. <i>EC § 18370</i>	75
Electioneering During Vote-by-Mail Voting. <i>EC § 18371</i>	75
Political Campaign Advertising	76
Political Signs	76
Code of Fair Campaign Practices.....	78
Election Services Available.....	79
Voter File Information	79
Maps	80
Recommendations for Minimizing Cyber Risk from the California Secretary of State	81
Who to Call for Election Violations or Fraud	83

WHAT'S NEW

UNITED STATES SENATOR SPECIAL VACANCY ELECTION

The United States Senator Special Primary Vacancy Election was consolidated with the regularly scheduled Statewide Direct Primary Election held on June 7, 2022, and the regularly scheduled General Election to be held on Tuesday, November 8, 2022. *EC § 10720(b)*

This special vacancy election is for the remainder of an unexpired term in the United States Senate, which ends on January 3, 2023.

Candidates may have chosen to run for the partial and/or full- term seat. The top two candidates for each contest from the primary election will appear on the ballot in the general election.

ALL VOTE-BY-MAIL ELECTION

As a result of Assembly Bill 571 (AB 571) and Yolo County's transition to the Voter's Choice Act, all active registered voters will be sent a Vote-by-Mail (VBM) ballot packet.

CANDIDATE FILING

The County of Yolo is providing options for candidates to maintain health and safety during the candidate filing process. Please find those options below.

Candidate Filing Packet

Our Candidate Filing process has changed to one of issuing and filing documents in person by appointment. Nomination packets are issued upon payment of filing fees during the nomination period. All nomination documents must be filed with the appropriate state or local elections official no later than

5:00 p.m., Friday, August 12, 2022

A Candidate Filing Packet is available to preview and download on our website under the Candidate Services tab at <https://www.yoloelections.org/candidate-services>. When printing the documents, please print double-sided. Otherwise, the documents are available for issue in our office during your appointment.

Appointments

If you need to visit the Yolo County Elections Office, we now require that all potential candidates or their authorized representative(s) schedule an appointment for any election services. Schedule an appointment by calling our office at (530) 666-8133 or by using our online scheduling appointment system at <https://YoloCountyACE.as.me/>. Select the *Yolo County Elections Appointment Schedule* for a 30-minute appointment slot. See *Scheduling Your Appointment* on page 33 for more details.

This will ensure that we receive and review all original documents prior to the close of the nomination period. Any candidate who fails to submit the candidate documents with original signatures by the close of the nomination period will not be included on the ballot.

Candidate Preliminary Information Form and Candidate Filing Receipt

The *Candidate Preliminary Information Form* is the first step to starting the candidate filing process. Prospective candidates must complete the form, which is used to verify their qualifications for office, prior to receiving candidate filing documents. The nomination period begins Monday, July 18.

The *Candidate Filing Receipt* is used to track the qualifications of the candidate, as well as the issuance and filing of nomination documents.

Qualifications for Office Declaration - NEW

Candidates declare that they meet the qualifications established for service in the office they are running for and submit proof if needed. See *Qualifications for Office Declaration* on page 34 for details.

Nomination Paper Petitions (Sponsor Signatures)

For city offices that require nomination signatures, the Nomination Petition form will be included in the *Candidate Filing Packet*.

Ballot Designation Worksheet

For translation purposes we ask that all candidates complete the Gender Section of the Candidate Information portion on the Ballot Designation Worksheet. If this section is left blank, it may default to male for languages such as Spanish (Español). See section 1 of the *Ballot Designation Worksheet* on page 42 for more details.

Ballot Designations – Incumbent

Candidates for the office of United States Representative in Congress, Member of the State Board of Equalization, State Senator, or Member of the Assembly shall not choose the word “incumbent” as a designation to appear on the ballot per Senate Bill 594 (SB 594, 2021).

Character-Based Names

At the request of a candidate who has completed the proper form, the Elections Office will publish a translation or transliteration of a candidate’s name in Chinese (中文), Korean (한국어), or Punjabi (ਪੰਜਾਬੀ) characters. Candidates with character-based names by birth, or who identify with a character-based name, may use that name on the ballot in addition to a phonetic transliteration (English text). See *Character-Based Names* on page 50 for more details.

Campaign Contribution Limits

As a result of Assembly Bill 571 (AB 571, 2019), beginning January 1, 2021, a state campaign contribution limit by default applies to city and county candidates when the city or county has not already enacted a contribution limit on such candidates. Along with the new campaign contribution limit, related provisions that formerly applied only to state level candidates will now apply to city and county candidates. See *Campaign Contribution Limits* on page 38 for more details.

Available Election Services

The Yolo County Elections Office provides some voter registration data and election services for purchase by those who are campaigning. A representative of the Elections Office will contact a candidate, or their representative, regarding such a request. See *Election Services Available* on page 43 for more details.

Redistricting

Every ten years districts are redrawn using U.S. Census data. Redistricting is the process of drawing electoral district maps which determine what neighborhoods and communities are grouped together. For most elected offices, voters elect representatives from districts. Incumbents and candidates may be required to live in their district, and district boundaries may have changed. Candidates should remain flexible in case of delays or new information.

Districts That May Have Changed How Candidates Are Elected

Some offices that formerly were elected at-large are now elected by district/area. Please refer to the Positions Up for Election in this guide or on the Yolo County Elections website under Candidate Services at: <https://www.yoloelections.org/>

The new boundaries, for the districts that are up for election in the General Election, will not be available until the week of July 18, 2022.

Candidates or incumbents who have questions regarding which districts they reside in may contact our office at (530) 666-8133.

Yolo County General Election Calendar

November 8, 2022, General Election

All code references are to the California Elections Code unless otherwise stated.

6/13/2022 E – 148	<p>Governor’s Proclamation – Issuance On or before this date, the Governor shall issue a proclamation calling the general election and shall state the time of the election and the offices to be filled and transmit a copy of the proclamation to the board of supervisors of each county. The Secretary of State will send an informational copy of the proclamation to each county elections official.</p>	EC § 12000
6/22/2022 E – 139	<p>Yolo County Deadline for ALL Resolutions for Office Contests ALL resolutions are due by June 22 in order to present them at the 07/12/2022 Board of Supervisors Meeting before the Nomination Period begins on July 18.</p>	EC §§ 10400, 10401, 10402, 10403, 10404.5, 10405.8
7/04/2022	<p>County Holiday (Independence Day) — Office will be closed.</p>	YCC 2-6.34
7/04 – 7/18 E- 127 – E- 113	<p>Cities Publish Election Notice Between these dates any City Clerk that is having an election during the November election shall publish a Notice of Election in the city pursuant to Gov. Code § 6061 to include:</p> <ul style="list-style-type: none"> • the date and polling hours of the election; • the offices to be filled, specifying full term or short term, as the case may be. <p>ALL resolutions are due by June 22 in order to present them at the 07/12/2022 Board of Supervisors Meeting before the Nomination Period begins on July 18.</p>	EC §§ 12101, 12102
7/06/2022 E – 125	<p>Resolution Code Deadline Last day for cities and districts to adopt a resolution calling an election and setting forth the specifications of the election.</p> <p>ALL resolutions are due by June 22 in order to present them at the 07/12/2022 Board of Supervisors Meeting before the Nomination Period begins on July 18.</p>	EC §§ 9401, 9500, 10509, 10522
7/08/2022 E – 123	<p>School Governing Boards Resolution Deadline Last day for the governing board to deliver a resolution known as the “Specifications of the Election Order” and file it with the County Superintendent of Schools and the Registrar of Voters office, stating the specifications of the election.</p> <p>ALL resolutions are due by June 22 in order to present them at the 07/12/2022 Board of Supervisors Meeting before the Nomination Period begins on July 18.</p>	ED § 5322

7/11/2022 E – 120	Order and Notice of Election Deadline for district secretaries and County Superintendents of Schools to deliver order and notice of election to the Clerk of the Board and Elections Office. ALL resolutions are due by June 22 in order to present them at the 07/12/2022 Board of Supervisors Meeting before the Nomination Period begins on July 18.	EDC §§ 5324, 5325(b)
7/11 – 8/10 E- 120 – E- 90	Publication - Notice of Election / Notice to Submit Arguments Registrar of Voters will publish once in a newspaper of general circulation a Notice of Election and Notice to Submit Direct Arguments in favor of and against a local measure.	EDC §§ 5363, 15120; EC §§ 12112, 12113; GOV §§ 6060, 6061
7/18 – 8/12 E- 113 – E- 88	Declaration of Candidacy / Nomination Papers / Candidate Statements in County Voter Information Guide Period During this period, all candidates must file Declaration of Candidacy and nomination papers by 5:00 p.m. on August 12. Filing fees if required must be paid at the time the nomination papers are obtained. This fee is nonrefundable. Candidate statements for the County Voter Information Guide may be submitted.	EC §§ 333, 8020, 8028, 8040, 8041, 8061-8064, 8100, 8105, 8106, 8147, 13307, 13307.5; GOV § 85601(c)
7/31/2022**	Campaign Disclosure Statement – Semi-Annual Last day for committees to file semi-annual campaign statements. Committees with candidates or measures being voted on November 8, 2022 will file for the filing period beginning on the day after the closing date of the last statement filed, or 01/01/2022, and ending 06/30/2022. All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before June 30, 2022.	GOV § 84200
8/02/2022 E – 98	Change of Candidate's Designation on Ballot† Last day that any candidate may request in writing a different ballot designation than that used in the primary election. The written request shall be accompanied by a ballot designation worksheet. This request should be made to both the Secretary of State and the county elections official.	Cal. Code Regs., tit. 2, § 20711(e); EC §§ 13107(e), 13107.3(h)
8/10 – 11/08 E- 90 – E- 0	24-Hour Contribution Reporting Period During the 90 days immediately preceding an election, or on the date of the election, contributions that total in the aggregate of \$1,000 or more must be reported within 24 hours to the campaign filing officer. These contributions are reported on the Contribution Report (FPPC Form 497).	GOV §§ 82036, 84203, 84203.3, 84215
8/12/2022 E – 88	Candidate Withdrawal No candidate who has filed a Declaration of Candidacy may withdraw after this date.	EC §§ 8800, 10224, 10603

8/12/2022 E – 88	Clerk of the Board Deadline for Local Measures Required deadline to file with the Clerk of the Board of Supervisors the original Board Agenda and copies of all districts' board resolutions for local measures requesting consolidation with the election.	EC §§ 10401, 10402, 10403, 10404.5, 10405.8
8/12/2022 E – 88	Deadline to Withdraw an Initiative Measure Last day to withdraw an initiative measure that has been submitted to the voters of any jurisdiction at an election. The order of election shall not be amended or withdrawn after this date.	EC §§ 9118.5, 9215.5, 9311
8/13* – 8/17 E- 87 – E- 83	Nomination Extension Period If the incumbent does not file nomination papers by August 12 for his or her office, there will be a 5-calendar-day extension period during which any qualified person other than the incumbent may file.	EC §§ 10225, 10516, 10604
8/13* – 8/23 E- 87 – E- 77	Candidate Statements Public Examination Period 10-calendar-day review period for Candidate Statements submitted by August 12 (E-88). This review period does not pertain to any offices that are in extension. During this public examination period, any person may seek a Writ of Mandate or an injunction requiring any or all of the material in a candidate statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-calendar-day public examination period.	EC § 13313
8/15/2022 E – 85	Candidate Statement Withdrawal Last day for a candidate to withdraw their candidate statement. This must be done in writing by 5:00 p.m. This deadline does not pertain to any offices that are in extension.	EC § 13307(3)
8/17/2022 E – 83	Political Party Endorsements for Voter-Nominated Offices — Deadline Last day for the party chairperson of any qualified political party to submit to the county elections official a list of all candidates for voter-nominated office who will appear on any ballot in the county in question, and who have been endorsed by the party. The county elections official shall print any such list that is timely received in the official county voter information guide.	EC §§ 13302(b)
8/17/2022 E – 83	Deadline to Submit Impartial and Fiscal Analyses Last day to submit Impartial Analysis and fiscal impact statement (if applicable). Impartial Analysis due from County Counsel for school and county measures or from City Attorney for city measures.	EC §§ 9160, 9163, 9280, 9286, 9313, 9316, 9401(a), 9500, 9502
8/17 – 8/27 E- 83 – E- 73	10-Calendar-Day Public Review Period for Impartial and Fiscal Analyses During this 10-calendar-day review period, any person may seek Writ of Mandate or injunction requiring any or all of the material in the Impartial Analysis to be amended or deleted. All Writs of Mandate must be filed by the end of the 10-calendar-day public examination period.	EC §§ 9190, 9295, 9380, 9509

8/18/2022 E – 82	Randomized Alphabet Drawing On this day the Secretary of State and Counties will conduct the random alphabet draw to determine the order of candidate names on the ballot. This drawing is held at 11:00 a.m.	EC §§ 13111(i), 13112
8/18 – 8/27* E- 82 – E- 73	Candidate Statements Public Examination Extension Period 10-calendar-day review period for Candidate Statements submitted during the extension period. During this public examination period, any person may seek a Writ of Mandate or an injunction requiring any or all of the material in a candidate statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-calendar-day public examination period.	EC § 13313
8/22/2022 E – 78	Last Day to Challenge a Ballot Designation Last day for anyone to challenge a ballot designation submitted by a candidate.	EC §§ 13313(b)(1), 13314
8/22/2022 E – 78	Deadline to Submit Direct Arguments or Tax Rate Statement Last day to submit Arguments IN FAVOR OF or AGAINST, or tax rate statement (if applicable for bond measure) for a local measure.	EC §§ 9162, 9163, 9282, 9286, 9315, 9316, 9401, 9501, 9502
8/22 – 9/01 E- 78 – E- 68	10-Calendar-Day Public Review Period for Direct Arguments During this 10-calendar-day review period, any person may seek Writ of Mandate or injunction requiring any or all of the material in the Argument IN FAVOR OF or AGAINST to be amended or deleted. All Writs of Mandate must be filed by the end of the 10-calendar-day public examination period.	EC §§ 9190, 9295, 9380, 9509
9/01/2022 E – 68	Deadline for Rebuttals to Direct Arguments Last day to submit Rebuttals to Arguments IN FAVOR OF or AGAINST a local measure.	EC §§ 9167, 9285, 9286, 9316, 9317, 9502, 9504
9/01 – 9/11 E- 68 – E- 58	10-Calendar-Day Public Review Period for Rebuttals to Direct Arguments During this 10-calendar-day review period, any person may seek Writ of Mandate or injunction requiring any or all of the material in the Rebuttal to Arguments IN FAVOR OF or AGAINST to be amended or deleted. All Writs of Mandate must be filed by the end of the 10-calendar-day public examination period.	EC §§ 9190, 9295, 9380, 9509
9/5/2022	County Holiday (Labor Day) — Office will be closed.	YCC 2-6.34
9/09 – 9/24* E- 60 – E- 45	Military or Overseas Citizens Vote-By-Mail Application Period First day county elections officials may process ballot applications from military or overseas voters. Any applications received by the county elections official prior to this day shall be kept and processed on or after this date. If the applicant is not a resident of the county to which he or she has applied, the elections official receiving the application shall forward it immediately to the proper county. A request for a vote-by-mail ballot from a military or overseas voter is deemed an affidavit of registration and an application for permanent vote-by-mail status.	EC §§ 300(b), 321, 3102, 3105 EC § 3102(b) & (c)

9/12 – 10/25 E- 57 – E- 14	Write-In Candidacy and Nomination Papers Period During this period write-in candidates must file nomination paperwork. A name written on a ballot will not be counted unless the person has filed during this period a statement of write-in candidacy and sponsor signatures, if applicable, stating that he or she is a write-in candidate for the election.	EC §§ 8600, 8601, 8606†
9/29/2022 E – 40	Campaign Disclosure Statement – 1st Pre-Election First pre-election deadline for candidates and committees on the ballot to submit campaign disclosure forms (Form 460) for the filing period covering 07/01/2022 to 09/24/2022 or file Form 470 for the year 2022 for candidates and committees who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2022 and do not have an open committee.	GOV §§ 84200.5, 84200.8
10/10 – 11/01 E- 29 – E- 7	Vote-By-Mail Application Period Period in which any registered voter may apply to the county elections official for a Vote-by-Mail ballot. Notwithstanding any other law, for the statewide general election to be held on November 8, 2022, the county elections official shall begin mailing Vote-by-Mail ballots to every registered voter in the county.	EC §§ 3001, 3003, 4005(a)(8)(A) AB 860 [2022] EC § 3000.5
10/10/2022 E – 29	Process Vote-By-Mail Ballots The office may begin to process Vote-by-Mail ballots on the 29th day before the election.	EC § 15101AB 860 [2022]
10/24/2022 E – 15	Last Day to Register to Vote Last day to register to vote. After this date, voters wishing to vote in the election must vote with Conditional Voter Registration at the county elections office or at a Vote Center.	EC §§ 2102, 2170, 2171
10/25 – 11/08 E- 14 – E- 0	Conditional Voter Registration Period Period in which an elector can “conditionally” register and vote provisionally at the county elections office or at a Vote Center, when open for operations.	EC § 2170
10/27/2022 E – 12	Campaign Disclosure Statement – 2nd Pre-Election Second pre-election deadline for committees on the ballot to submit campaign disclosure forms for the filing period covering 09/25/2022 to 10/22/2022.	GOV §§ 84200.5, 84200.8
10/29/2022 E- 10	Vote Centers Three (3) Vote Centers open on this date, from 10:00 a.m. to 6:00 p.m.	EC § 4005(a)(4)(A)
11/01/2022 E – 7	Deadline to Request Vote-By-Mail Ballot Last day for a voter to request their ballot be sent to them by mail.	EC § 3001
11/05/2022 E- 3	Number of Vote Centers Increases Vote Center locations increase in number to 13 countywide through Election Day and are open from 10:00 a.m. to 6:00 p.m.	EC § 4005(a)(3)(A)

11/8/2022 E - 0	Election Day Polls, Vote Centers, and the Elections Office are open from 7:00 a.m. to 8:00 p.m.	EC § 1000
11/10 - 12/08 E+ 2 - E+ 30	Canvassing Period On this day the official canvassing period begins, during which time the office processes mail ballots received or postmarked on Election Day, conditional voter ballots, and provisional ballots.	EC § 15372
11/11/2022	County Holiday (Veteran's Day) — Office will be closed.	YCC 2-6.34
11/24 - 11/25	County Holiday (Thanksgiving Day & Day After) — Office will be closed.	YCC 2-6.34
12/26/2022	County Holiday (Christmas Day Observed) — Office will be closed.	YCC 2-6.34
1/2/2023	County Holiday (New Year's Day Observed) — Office will be closed.	YCC 2-6.34
1/31/2023	Campaign Disclosure Statement – Semi-Annual Last day for committees to file semi-annual campaign statements for the filing period covering 10/23/2022 to 12/31/2022. Committees with candidates or measures being voted on November 3, 2022 will file for the filing period covering 10/18/2022 to 12/31/2022. All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before June 30, 2022.	GOV § 84200

*Fixed date falls on a weekend or holiday; it does not move forward to the next business day.

**Fixed date falls on a weekend or holiday; the action may be conducted on the next business day.

(EC § 15)

†Applies to General Election only

Offices and Incumbents Up for Election

All offices are qualified and elected “At-Large” unless specified as elected “By-District” area. Incumbents and candidates may be required to live in their district and, due to boundary line changes, may no longer reside in those districts. Candidates or Incumbents who have questions regarding which districts they reside in may contact the Yolo County Elections Office at (530) 666-8133.

RUNOFF in General Election

FEDERAL OFFICES

United States Senator, Full Term

United States Senator, Partial/Unexpired Term

United States Representative in Congress, 4th District

United States Representative in Congress, 7th District

STATEWIDE OFFICES

Governor

Lieutenant Governor

Secretary of State

State Controller

State Treasurer

Attorney General

Insurance Commissioner

Superintendent of Public Instruction

STATE DISTRICT OFFICES

Member, State Board of Equalization, 1st District

Member of the State Assembly, 4th District

COUNTY OFFICES

None – Nonpartisan offices won by majority vote in the Primary Election

State Judicial Offices

<u>Office</u>	<u>Incumbent</u>	<u>Term of Office</u>	<u>Term Begins</u>
Judicial			
Chief Justice of the California Supreme Court	Tani Gorre Cantil-Sakauye	12 years	1/2/2023
Associate Justice of the California Supreme Court	Martin J. Jenkins*	12 years	1/2/2023
Associate Justice of the California Supreme Court	Goodwin H. Liu	12 years	1/2/2023
Associate Justice of the California Supreme Court	Patricia Guerrero*	12 years	1/2/2023
Associate Justice of the California Supreme Court	Joshua P. Groban	12 years	1/2/2023
Associate Justice of the California Court of Appeal, Third District	Harry E. Hull, Jr.	12 years	1/2/2023
Associate Justice of the California Court of Appeal, Third District	Laurie M. Earl*	12 years	1/2/2023
Associate Justice of the California Court of Appeal, Third District	Peter A. Krause	12 years	1/2/2023

* Appointed

Local Offices

<u>Office</u>	<u>Incumbent</u>	<u>Term of Office</u>	<u>Term Begins</u>
Board of Education District - Governing Board Member			
Yolo County Board of Education, Trustee Area 1	Elizabeth Esquivel*	4-year	12/9/2022
Yolo County Board of Education, Trustee Area 2	Melissa Moreno	4-year	12/9/2022
Yolo County Board of Education, Trustee Area 5	Carol Souza Cole	4-year	12/9/2022
Yolo County Board of Education, Trustee Area 4	Shelton Yip*	2-year	12/9/2022
Community College District - Governing Board Member			
Yuba Community College District, Trustee Area 5	Jesse Ortiz	4-year	12/9/2022

* Appointed

<u>Office</u> School District - Governing Board Member	<u>Incumbent</u>	<u>Term of Office</u>	<u>Term Begins</u>
Davis Joint Unified School District, Trustee Area 1	<i>New Trustee Area District</i>	4-year	12/9/2022
Davis Joint Unified School District, Trustee Area 3	<i>New Trustee Area District</i>	4-year	12/9/2022
Davis Joint Unified School District, Trustee Area 4	<i>New Trustee Area District</i>	4-year	12/9/2022
Esparto Unified School District, Trustee Area 1	Ygnacio "Nacho" Lua*	2-year	12/9/2022
Esparto Unified School District, Trustee Area 2	<i>Vacant</i>	2-year	12/9/2022
Esparto Unified School District, Trustee Area 3	Larry Kieny	4-year	12/9/2022
Esparto Unified School District, Trustee Area 4	Tracy Nash	4-year	12/9/2022
Esparto Unified School District, Trustee Area 5	Bonnie Simas	4-year	12/9/2022
Pierce Joint Unified School District, At-Large	Barbara Bair	4-year	12/9/2022
Pierce Joint Unified School District, At-Large	Amy Charter	4-year	12/9/2022
River Delta Unified School District, Trustee Area 5	Marcial Lamera	4-year	12/9/2022
Washington Unified School District, Trustee Area 1	Christi Barnas	4-year	12/9/2022
Washington Unified School District, Trustee Area 5	Sarah Kirby-Gonzalez	4-year	12/9/2022
Winters Joint Unified School District, Trustee Area 2	Carrie Green	4-year	12/9/2022
Winters Joint Unified School District, Trustee Area 3	Joedy Michael	4-year	12/9/2022
Winters Joint Unified School District, Trustee Area 4	Candi Ochoa	4-year	12/9/2022
Woodland Joint Unified School District, Trustee Area 1	Deborah Bautista Zavala	4-year	12/9/2022
Woodland Joint Unified School District, Trustee Area 2	Jake Whitaker	4-year	12/9/2022
Woodland Joint Unified School District, Trustee Area 6	Morgan Childers	4-year	12/9/2022
Woodland Joint Unified School District, Trustee Area 7	Rogelio Villagrana	4-year	12/9/2022

* Appointed

<u>Office</u>	<u>Incumbent</u>	<u>Term of Office</u>	<u>Term Begins</u>
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City

City of Davis, Member, City Council, District 1	<i>New City Council District</i>	4-year	11/2022
City of Davis, Member, City Council, District 4	<i>New City Council District</i>	4-year	11/2022
City of West Sacramento, Mayor, At-Large	Martha Guerrero	2-year	11/2022
City of West Sacramento, Member, City Council, District 3	<i>New City Council District</i>	4-year	11/2022
City of West Sacramento, Member, City Council, District 4	<i>New City Council District</i>	4-year	11/2022
City of Winters, Member, City Council, At-Large	Harold Anderson	4-year	11/2022
City of Winters, Member, City Council, At-Large	Wade Cowan	4-year	11/2022
City of Winters, Member, City Council, At-Large	Pierre Neu	4-year	11/2022
City of Woodland, Member, City Council, District 1	Rich Lansburgh	4-year	11/2022
City of Woodland, Member, City Council, District 3	Tania Garcia-Cadena	4-year	11/2022

* Appointed

<u>Office</u>	<u>Incumbent</u>	<u>Term of Office</u>	<u>Term Begins</u>
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Special District

Colusa County Water District, Director	Douglas Griffin	4-year	12/2022
Colusa County Water District, Director	Knute Myers	4-year	12/2022
Yolo Fire Protection District, Commissioner	Steve Weiss	4-year	12/2022
Yolo Fire Protection District, Commissioner	Charles "Chuck" Hermle	2-year	12/2022

* Appointed

List of Shared Districts

After redistricting from the 2020 Census, some of the shared districts and boundaries have changed.

Contact information for counties with shared districts can be found on the California Secretary of State’s website at: <https://www.sos.ca.gov/elections/voting-resources/county-elections-offices>

Please note: Counties in ALL CAPS and **BOLD** are wholly contained within the boundaries of the district.

FEDERAL AND STATE DISTRICTS

Office	District	Counties
United States Representative in Congress	4	LAKE, NAPA , Solano, Sonoma, Yolo
United States Representative in Congress	7	Sacramento, Solano, Yolo
Board of Equalization	1	ALPINE, AMADOR, BUTTE, CALAVERAS, COLUSA, EL DORADO, FRESNO, GLENN, INYO, KERN, KINGS, LASSEN, MADERA, MARIPOSA, MERCED, MODOC, MONO, NEVADA, PLACER, PLUMAS, SACRAMENTO , San Bernardino, SAN JOAQUIN, SHASTA, SIERRA, SISKIYOU, SOLANO, STANISLAUS, SUTTER, TEHAMA, TULARE, TUOLUMNE, YOLO, YUBA
State Senate	3	Contra Costa, NAPA , Sacramento, SOLANO , Sonoma, YOLO
State Assembly	4	COLUSA, LAKE, NAPA , Sonoma, YOLO

SCHOOL DISTRICTS

Please note: Counties in ALL CAPS and **BOLD** are wholly contained within the boundaries of the district.

Office	Trustee Areas	Counties
Colusa County Board of Education	1 to 5	COLUSA , Glenn, Yolo (1)
Sacramento County Board of Education	1 to 7	Sacramento (1 to 7), San Joaquin (6), Solano (6), Yolo (6)
Yolo County Board of Education	1 to 5	Solano (2, 5), Sutter (2), Yolo (1 to 5)
Los Rios Community College District	1 to 7	El Dorado, SACRAMENTO (1 to 7), Placer, Solano, Yolo (4)
Solano Community College District	1 to 7	Solano (1 to 7), Yolo (7)
Yuba Community College District	1 to 7	Butte (1), COLUSA (6, 7), Glenn (7), Lake (7), Placer (1), SUTTER (1, 3, 4), Yolo (5, 6), YUBA (1, 2)
Davis Joint Unified School District	1 to 5	Solano (1, 5), Yolo (1 to 5)
Pierce Joint Unified School District	Elected At Large	Colusa, Yolo
River Delta Unified School District	1 to 7	Sacramento (2, 3), Solano (1, 4, 6, 7), Yolo (5)
Winters Joint Unified School District	1 to 5	Solano (portion of TA 2 & 3), Yolo (1 to 5)
Woodland Joint Unified School District	1 to 7	Sutter (portion of TA 4), Yolo (1 to 7)

Qualifications for Office

Candidates for **Federal** Voter-Nominated offices are encouraged to contact the Federal Election Commission for questions relating to these offices. Due to the requirements of the Federal Election Campaign Act, As Amended, candidates for federal office should contact the Federal Election Commission or call (800) 424-9530 for a copy of the Act, related regulations, and instruction manuals giving filing requirements for reporting campaign contributions and the forms on which to file.

Federal Election Commission

(800) 424-9530 | www.fec.gov

999 E Street, N.W., Washington, DC 20463

Candidates for **State** Voter-Nominated and Nonpartisan offices, including the justices for the California Supreme Court and Court of Appeals, are encouraged to contact the Secretary of State for questions relating to these offices.

California Secretary of State

(916) 653-6814 | www.sos.ca.gov

1500 11th Street, Fifth Floor, Sacramento, CA 95814

A full summary of qualifications and requirements for Federal and State offices in the Top Two runoff can be found by visiting Secretary of State’s website for more details from the primary election:

<https://www.sos.ca.gov/elections/upcoming-elections/primary-election-june-7-2022/qualifications>

Candidates for **County** and **Local** Nonpartisan offices must contact the Yolo County Elections Office with questions relating to county and local offices. Jurisdictions for local offices include school districts, community service districts and special districts.

Yolo County Elections Office

(530) 666-8133 | www.yoloelections.org

625 Court St, Suite B-05, Woodland CA 95695

Candidates for **City** offices must contact their City Clerk for qualifications, nomination papers, and with questions relating to city offices:

Davis	West Sacramento	Winters	Woodland
23 Russell Blvd, Suite 1 Davis, CA 95616	1110 W Capitol Ave, 3rd Floor West Sacramento, CA 95691	318 1st St Winters, CA 95694	300 First St, 2nd Floor Woodland, CA 95695
(530) 757-5648	(916) 617-4500	(530) 794-6702	(530) 661-5813

The summaries of qualifications for local offices are on the following pages.

Summary of Qualifications

School District Offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
COUNTY BOARD OF EDUCATION DISTRICT			
<p>County Board of Education</p> <p>Governing Board Member</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> • Be a registered voter of the trustee area within the district and otherwise qualified to vote for that office at the time that nomination papers are issued or at the time of the appointment of the person • Not be the county superintendent of schools, any member of his staff or any employee of a school district. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Terms of Office:</p> <ul style="list-style-type: none"> ▪ 4-year Full Term ▪ 2-year Short Term <p>Term Begins: December 9, 2022</p> <p>Term Ends:</p> <ul style="list-style-type: none"> ▪ December 13, 2024 (ST) ▪ December 12, 2026 (FT) 	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Candidate Statement and estimated cost (Optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) * Candidate statement is filed with County Elections offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
COMMUNITY COLLEGE DISTRICTS			
Yuba Community College District Governing Board Member Elected By-District	<ul style="list-style-type: none"> • Be a registered voter of the trustee area within the district and otherwise qualified to vote for that office at the time that nomination papers are issued or at the time of the appointment of the person • Not be an employee of a school district or community college district's governing board 	Filing Fee: NONE Signatures In-Lieu: N/A Nomination Signatures: NONE Term of Office: 4-year term Term Begins: December 9, 2022 Term Ends: December 12, 2026	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Candidate Statement and estimated cost (Optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) * Candidate statement is filed with County Elections offices
SCHOOL DISTRICTS			
School District Governing Board Member Elected either: <ul style="list-style-type: none"> – At-Large – By-District 	<ul style="list-style-type: none"> • Be a registered voter of: <ul style="list-style-type: none"> – the At-Large school district residing within the school district boundaries; or – the trustee area within the school district that the candidate seeks to represent • Otherwise qualified to vote for that office at the time that nomination papers are issued or at the time of the appointment of the person • Not be an employee of a school district or community college district's governing board 	Filing Fee: NONE Signatures In-Lieu: N/A Nomination Signatures: NONE Terms of Office: <ul style="list-style-type: none"> ▪ 4-year Full Term ▪ 2-year Short Term Term Begins: December 9, 2022 Term Ends: <ul style="list-style-type: none"> ▪ December 13, 2024 (ST) ▪ December 12, 2026 (FT) 	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Candidate Statement and estimated cost (Optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) * Candidate statement is filed with County Elections offices

City / Municipal District Offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF DAVIS OFFICES			
<p>Member of City Council</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> • Be a registered voter of the county and reside within the boundaries of the city district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. • Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 4-year term</p> <p>Term Begins: After Election Certification</p> <p>Term Ends: November 2026</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Nomination Petitions ✓ Candidate Statement and estimated cost (Optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) <p>* Candidate statement is filed with City Clerk offices</p>

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF WEST SACRAMENTO OFFICES			
<p>Mayor</p> <p>Elected At-Large</p>	<ul style="list-style-type: none"> Be a registered voter of the county and reside within the boundaries of the city in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 2-year term</p> <p>Term Begins: After Election Certification</p> <p>Term Ends: November 2024</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Nomination Petitions ✓ Candidate Statement and estimated cost (Optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) * Candidate statement is filed with City Clerk offices
<p>Member of City Council</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> Be a registered voter of the county and reside within the boundaries of the city district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 4-year term</p> <p>Term Begins: After Election Certification</p> <p>Term Ends: November 2026</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Nomination Petitions ✓ Candidate Statement and estimated cost (Optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) * Candidate statement is filed with City Clerk offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF WINTERS OFFICES			
<p>Member of City Council</p> <p>Elected At-Large</p> <p><i>(Vote for 3)</i></p>	<ul style="list-style-type: none"> • Be a registered voter of the county and reside within the boundaries of the city in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. • Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 4-year term</p> <p>Term Begins: After Election Certification</p> <p>Term Ends: November 2026</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Nomination Petitions ✓ Candidate Statement and estimated cost (Optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) * Candidate statement is filed with City Clerk offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF WOODLAND OFFICES			
<p>Member of City Council</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> • Be a registered voter of the county and reside within the boundaries of the city district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. • Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 4-year term</p> <p>Term Begins: After Election Certification</p> <p>Term Ends: November 2026</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Nomination Petitions ✓ Candidate Statement and estimated cost (Optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) * Candidate statement is filed with City Clerk offices

Special District Offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
WATER DISTRICT OFFICES			
<p>Colusa County Water District</p> <p>Director</p> <p>Elected At-Large</p> <p><i>(Vote for 2)</i></p>	<ul style="list-style-type: none"> • Be a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued or at the time of the appointment of the person • Able to attend monthly meetings 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Term of Office: 4-year term</p> <p>Term Begins: December 2, 2022</p> <p>Term Ends: December 5, 2026</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Candidate Statement and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) <p>*Candidate statement is filed with county elections offices</p>
FIRE PROTECTION DISTRICT OFFICES			
<p>Yolo Fire Protection District</p> <p>Commissioner</p> <p>Elected At-Large</p> <p><i>(Vote for 2)</i></p>	<ul style="list-style-type: none"> • Be a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued or at the time of the appointment of the person • Able to attend monthly meetings 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Terms of Office:</p> <ul style="list-style-type: none"> ▪ 4-year Full Term ▪ 2-year Short Term <p>Term Begins: December 2, 2022</p> <p>Term Ends:</p> <ul style="list-style-type: none"> ▪ December 6, 2024 (ST) ▪ December 4, 2026 (FT) 	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Candidacy ✓ Ballot Designation Worksheet ✓ Candidate Statement and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (Optional) <p>*Candidate statement is filed with county elections offices</p>

Filing Fee and Required Nomination Signatures

A filing fee is calculated as a percentage of the office’s annual salary. However, there are no filing fees for school, municipal, and special district offices.

Only candidates running for city offices are required to have nomination signatures filed from registered voters in their office district. It is strongly recommended to gather up to the maximum number of signatures to ensure enough signatures are validated for the nomination. Nomination papers for city offices are obtained and filed with the appropriate City Clerk. See *Qualifications for Office* on page 21 for the contact information of the city clerks to follow their processes for nomination papers.

Table 1 Required Nomination Signatures

MUNICIPAL OFFICE	NUMBER OF SPONSORS
CITY OF DAVIS	
Member, City Council, District 1	20 – 30
Member, City Council, District 4	20 – 30
CITY OF WEST SACRAMENTO	
Mayor, At-Large	20 – 30
Member, City Council, District 3	20 – 30
Member, City Council, District 4	20 – 30
CITY OF WINTERS	
Member, City Council, At-Large	20 – 30
CITY OF WOODLAND	
Member, City Council, District 1	20 – 30
Member, City Council, District 3	20 – 30

Signatures of Registered Voters

No voter shall sign more nomination petitions for candidates than there are offices to be filled. *EC § 8068*

No More Signers than Required

No candidate shall secure more than the maximum number of signatures required for that office. If more than the maximum number of signatures required are secured through miscalculation or otherwise, the elections official shall, with the written consent of the candidate, withdraw the excess number. *EC § 8067*

Incompatibility of Offices

The Political Reform Act does not prohibit any officeholder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city council member, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines “incompatibility of offices.” The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously *if the offices have overlapping and conflicting public duties*.

The courts have defined this concept as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.”

The State of California Attorney General’s Office has issued many opinions about particular compatibility questions. Here are eight examples of incompatible offices:

1. The offices of city councilmember and school district governing board member where the city and the school district have territory in common;
2. Fire chief of a county fire protection district and member of the board of supervisors of the same county;
3. High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. Water district director and a city council member;
5. County supervisor and community college board member;
6. Water district director and a school district trustee having territory in common;
7. Deputy sheriff and county board of supervisors; and
8. County planning commissioner and county water district director.

If you have questions about whether two public offices which you hold or seek to hold would be considered incompatible, contact the Attorney General’s office at (800) 952-5225 or visit their website, www.oag.ca.gov.

For further information about conflict of interest or incompatibility of offices, contact the Fair Political Practices Commission’s website at www.fppc.ca.gov, or phone toll free (866) 275-3772.

Filing for Two Offices at the Same Election

A candidate for school and college districts must be a registered voter in the district (and trustee area, if any) at the time the Declaration of Candidacy is filed. A person may not file for more than one school or college district office, including a county board of education office, at the same election. *EC § 10603*

Independent Nomination of Candidates

Per Elections Code section 8003: This chapter does not prohibit the independent nomination of candidates under Part 2 (commencing with Section 8300), subject to the following limitations:

- (a) A candidate whose name has been on the ballot as a candidate of a party at the direct primary and who has been defeated for that party nomination is ineligible for nomination as an independent candidate. They are also ineligible as a candidate named by a party central committee to fill a vacancy on the ballot for a general election.
- (b) No person may file nomination papers for a party nomination and an independent nomination for the same office, or for more than one office at the same election.

Nomination Packet

The nomination packet includes several forms and reference documents. See *Nomination Papers* starting on page 32 for details.

ITEMS TO BE FILED

- Candidate Preliminary Information Form
- Letter of Authorization (*optional*)
- Petition In-Lieu of Filing Fee (*optional, if applicable*)
- Qualifications for Office Declaration (*if applicable*)
- Nomination Paper (*signatures, if applicable*)
- Ballot Designation Worksheet (*if candidate would like a ballot designation*)
- Declaration of Candidacy / Oath of Office
- Character-Based Name (*if applicable*)
- Candidate Statement of Qualifications Form & estimated payment (*if no statement, form must still be filed*)
- Campaign Disclosure Statements
- Statement of Economic Interests
- Code of Fair Campaign Practices (*Voluntary, not applicable for Federal offices*)

Nomination Papers

Information on nomination documents is a matter of public record and will be given to the news media and other persons upon request. *GC §§ 6252, 6253*

It is the responsibility of the candidate to meet all deadlines. It is strongly recommended that candidates file the necessary documents as early as possible to avoid any last-minute rush and confusion, or any misunderstandings.

Availability

Nomination papers may be obtained from the Yolo County Elections Office between July 18, 2022 (E-113) and August 12, 2022 (E-88).

EC § 333, 8020, 8040, 8041, 8061-8064, 8100, 8105, 8106, 11381(a), 13107.3

The filing fees, if applicable, for all candidates shall be paid at the time the candidates obtain their nomination forms from the county elections official. The county elections official shall not accept any papers unless the fees are paid at the time required by this section (EC § 8105), or unless satisfactory evidence is given to the county elections official or to the registrar of voters that the fee has been paid at the time of the declaration of candidacy in another county.

The county elections official shall transmit the appropriate fees to the Secretary of State along with delivery of the declarations of candidacy for filing. All filing fees received by the Secretary of State and county elections officials are nonrefundable.

The filing fees for judicial candidates required to file declarations of intention pursuant to Section 8023 shall be paid at the time the declarations are filed with the county elections official. *EC § 8105*

All forms required for nomination and election to all county offices shall be furnished only by the county elections official. The forms shall be distributed without charge to all candidates applying for them. *EC §§ 10407, 10510*

If an incumbent of an elective office fails to file nomination papers by the close of the nomination period at 5:00 p.m. on August 12, 2022 (E-88), any person other than the incumbent shall have until 5:00 p.m. on August 17, 2022 to file nomination papers for the elective office. This is not applicable where there is no incumbent eligible to be elected. *EC §§ 10407, 10604*

Where to Obtain Nomination Papers

Candidates for school and special districts may obtain Nomination Papers from the Yolo County Elections Office by appointment. The forms may be downloaded from the Candidate Services section on the Yolo County Elections website at <https://www.yoloelections.org/candidate-services>. You can complete and print the forms (double-sided) to bring to your initial appointment. Leave anything blank if there are any questions.

Candidates for city offices must obtain and file their nomination papers with the appropriate City Clerk's office. See *Qualifications for Office* on page 21 for the contact information of the city clerks to follow their processes for nomination papers. These include the nomination signature requirement.

Scheduling Your Appointment

To schedule an appointment, please contact the Yolo County Elections Office at (530) 666-8133 or schedule the appointment yourself online with our new scheduling application at <https://YoloCountyACE.as.me/> and select the Yolo County Elections Appointment Schedule option.

Letter of Authorization

A candidate may designate a specific person or persons to obtain, update, and/or file nomination papers and/or a Declaration of Candidacy form on behalf of the candidate. A letter of authorization form can be found on the Yolo County Elections Office website at <https://www.yoloelections.org/candidate-services> and must be properly completed and signed prior to the authorized person either obtaining or filing the nomination papers for a candidate. The filed letter of authorization will be retained by the elections official. *EC § 8028*

Submitting Nomination Papers

A candidate must submit Nomination Papers to the Yolo County Elections Office by appointment. See *Appointments* on page 6 for more details.


**ALL candidates are required to submit the Original, Signed Documents
to the Yolo County Elections Office or City Clerk's Office
no later than 5:00 p.m., August 12, 2022**

**Any candidate who fails to submit the candidate documents
with original signatures by the Close of the Nomination Period
WILL NOT BE INCLUDED on the ballot for that office.**

Qualifications for Office Declaration

Candidates complete this form to declare they meet the eligibility requirements for office. Non-incumbents must provide proof of qualifications to hold office.

Qualifications for Office Sample Form

	<h1>Qualifications for Office</h1>								
<p>I, _____, do hereby declare that I meet the qualifications established for service in the office of _____.</p>									
<p>I declare under penalty of perjury under the laws of the State of California that the forgoing is true and correct.</p>									
<p>Executed on _____, at _____, California</p>									
<p>_____ Signature of Candidate</p>									
<hr/> <p style="text-align: center;">OFFICE USE ONLY</p>									
<table border="1"><tr><td style="text-align: center;">Official Filing Form</td></tr><tr><td style="text-align: center;">County Elections Official</td></tr><tr><td>By: _____</td></tr><tr><td>Date Issued: _____</td></tr></table>	Official Filing Form	County Elections Official	By: _____	Date Issued: _____	<table border="1"><tr><td>Filed in County of: _____</td></tr><tr><td style="text-align: center;">County Elections Official</td></tr><tr><td>By: _____</td></tr><tr><td>Date Received: _____</td></tr></table>	Filed in County of: _____	County Elections Official	By: _____	Date Received: _____
Official Filing Form									
County Elections Official									
By: _____									
Date Issued: _____									
Filed in County of: _____									
County Elections Official									
By: _____									
Date Received: _____									

Ballot Designation

There are specific laws and regulations that govern whether a ballot designation is acceptable or unacceptable for printing on the ballot. These rules are outlined in California Elections Code sections §13107, §13107.3, §13107.5 and California Administrative Code sections §20710-20719.

The purpose of the Ballot Designation Worksheet is for the candidate to give information to substantiate the Ballot Designation. It must be completed in its entirety. The candidate signs this worksheet under penalty of perjury that the Ballot Designation and the provided back-up information are accurate.

Selecting Your Ballot Designation

The ballot designation describes the current principal profession, vocation, occupation, or incumbency status of the candidate that will appear on the ballot under the candidate's name.

The listing of a designation on the ballot is OPTIONAL. Ballot designations become public record once the information is filed on the Declaration of Candidacy. Ballot designations cannot be changed after the final date to file nomination documents.

General Guidelines for Acceptable Ballot Designations

Words that designate the candidate's elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which the candidate was elected by vote of the people or appointed. **There is no word limit for the official title of the office.**

Example: **Governing Board Member, Los Rios Community College District**
 Mayor
 City Clerk
 Assemblymember

Words that designate the candidate's principal profession, vocation, or occupation in three words or less. The candidate's involvement with this activity must involve a substantial amount of time and effort and is the candidate's primary or main profession, vocation, or occupation.

Example: **School Teacher** (the use of "teacher" applies to credentialed teachers)
 Attorney (profession/occupation)
 Small Business Owner (three words or less)
 Homemaker (vocation)

Incumbents and Appointed Incumbents

The word "incumbent" may be used if the candidate is running for the same office that the candidate holds at the time of filing nomination documents and to which the candidate was elected by vote of the people or appointed. This includes incumbents elected in lieu of an election.

Example: Mr. Smith is running for re-election to the same office. He can use "**Incumbent**" as his ballot designation because he currently holds that office.

However, per Elections Code section 8168, a candidate for the office of Representative in Congress, Member of the State Board of Equalization, State Senator, or Member of the Assembly shall not choose the word “incumbent” as a designation to appear on the ballot. The candidate can choose a designation of the elective state or federal office which the candidate holds at the time of filing the nomination documents, to which the candidate was elected by vote of the people in accordance with paragraph (1) of subdivision (a) of Elections Code section 13107.

If the candidate was appointed to an office and is filing as a candidate for election to the same office, then that candidate must use the words "appointed incumbent" or "appointed," and the title of the office held.

Example: Mr. Smith was appointed to a vacancy on a board. He is now running for the same office. He can use "**Appointed Incumbent**" or "**Appointed Governing Board Member.**"

Ballot Designation Basic Test

Ballot Designation Basic Test	Answer	Ballot Designation Basic Test	Answer
Is it true?	Yes	Is it generic?	Yes
Is it factually accurate?	Yes	Is it neutral?	Yes
Does it mislead?	No	Is it how the candidate makes a living?	Yes

General Guidelines for Unacceptable Ballot Designations

A candidate may not use a designation that would mislead voters or suggest an evaluation of the candidate such as "outstanding" or "expert." Words that use a prior status such as "former" or "ex" will not be accepted. Words that use the name of a political party or refer to racial, religious, or ethnic groups are also unacceptable.

Example: **Expert Mechanic** **(uses an adjective that is an evaluation of the candidate)**
 Former Pilot **(uses "former" which is a status; may use "retired" instead)**
 Catholic Priest **(refers to a specific denomination or religious group)**

A status is a state, condition, social position, or legal relation of the candidate to another person, persons, or the community as a whole. A status fails to identify the specific means by which the candidate earns their livelihood or spends the substantial majority of their time.

Examples of unacceptable status include:

- Concerned Citizen**
- Taxpayer**
- Philanthropist**
- Veteran**
- Neighborhood Community Leader**
- Husband**

No Ballot Designation Requested

A ballot designation is OPTIONAL. If no ballot designation is requested, a Ballot Designation Worksheet is not required. In the event a candidate fails to file a Ballot Designation Worksheet, no designation will appear under the candidate's name on the ballot.

Reviewing the Ballot Designation

In reviewing the nomination documents, the Registrar of Voters' staff will verify that the Ballot Designation meets the basic restrictions set forth in this section, such as the three-word limitation and the use of "incumbent." If the designation is found to be in violation of any of the restrictions set forth in this section, the elections official will notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address appearing on the candidate's nomination documents.

The Secretary of State's office will review and approve all ballot designations for federal and state offices.

The candidate will, within three days from the date of receipt of the notice, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide an alternate designation. If the candidate fails to provide an alternate designation that complies within the three-day period, a designation will not appear after the candidate's name.

EC § 13107(f)

Use of the words "Advocate" or "Educator"

The use of "Advocate" and "Educator" may be used only if this is the candidate's official job title. Documentation is required.

Changing the Ballot Designation

No ballot designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official to change an unacceptable designation or because of a challenge or writ issued by a court. *EC §§ 13107(f) & (g)*

The designation will remain the same for all purposes of both Primary and General Elections, unless the candidate requests in writing a different designation, which must occur at least 98 days prior to the General Election. The written request must be accompanied by a Ballot Designation Worksheet.

EC § 13107(h)

Challenging the Ballot Designation

Challenging a ballot designation must be done by filing a Writ of Mandate with the Superior Court no later than the end of the 10-calendar-day public examination period, Monday, August 22, 2022 (E-78).

It is not the responsibility of the Registrar of Voters' staff to investigate if the facts indicated by the candidate are valid. The Ballot Designation Worksheet is used as back-up for the candidate's Ballot Designation in the event the Ballot Designation is challenged.

Ballot Designation Elections Code Guidelines

For your reference, the relevant portions of Elections Code sections 8168 and 13107 are reproduced below for ballot designation guidelines. The Ballot Designation Worksheet also contains references to Elections Code sections 13107.3 and 13107.5 and California Code of Regulations 20711.

Elections Code § 8168

- (a) Notwithstanding paragraph (2) of subdivision (a) of Section 13107, a candidate for the office of Representative in Congress, Member of the State Board of Equalization, State Senator, or Member of the Assembly shall not choose the word "incumbent" as a designation to appear on the ballot. This subdivision shall not be construed to prevent a candidate from choosing a designation of the elective office which the candidate holds at the time of filing the nomination documents, to which the candidate was elected by vote of the people in accordance with paragraph (1) of subdivision (a) of Section 13107.
- (b) (1) Section 8022, as it pertains to the offices of Representative in Congress, Member of the State Board of Equalization, State Senator, or Member of the Assembly, shall not be operative.
 - (2) Notwithstanding Section 8020 or any other law, a person shall have until 5 p.m. on the 83rd day before the direct primary election to file nomination documents for an elective office if the office is one of the following:
 - (A) Representative in Congress, and no person who currently holds the office of Representative in Congress delivered nomination documents for that district by 5 p.m. on the 88th day before the direct primary election.
 - (B) Member of the State Board of Equalization, and no person who currently holds the office of Member of the State Board of Equalization delivered nomination documents for that district by 5 p.m. on the 88th day before the direct primary election.
 - (C) State Senator, and no person who currently holds the office of State Senator delivered nomination documents for that district by 5 p.m. on the 88th day before the direct primary election.
 - (D) Member of the Assembly, and no person who currently holds the office of Member of the Assembly delivered nomination documents for that district by 5 p.m. on the 88th day before the direct primary election.

Elections Code § 13107

- (a) With the exception of candidates for Justice of the State Supreme Court or court of appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:
- (1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people.
 - (2) The word “incumbent” if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people.
 - (3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.
 - (4) The phrase “appointed incumbent” if the candidate holds an office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word “appointed” and the title of the office. In either instance, the candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.” However, the phrase “appointed incumbent” shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.
- (b) (1) Except as specified in paragraph (2), for candidates for judicial office, immediately under the name of each candidate, and not separated from the name by any line, only one of the following designations may appear at the option of the candidate:
- (A) Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.
 - (B) The word “incumbent” if the candidate is a candidate for the same office that he or she holds at the time of filing the nomination papers.
 - (C) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

- (3) For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:
- (A) Words designating the actual job title, as defined by statute, charter, or other governing instrument.
 - (B) One of the following ballot designations: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.
- (4) A designation made pursuant to subparagraph (A) of paragraph (1) or paragraph (2) shall also contain relevant qualifiers, as follows:
- (A) If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words "City of."
 - (B) If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words "County of."
 - (C) If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words "City and County."
 - (D) If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.
- (c) A candidate for superior court judge who is an active member of the State Bar and practices law as one of his or her principal professions shall use one of the following ballot designations as his or her ballot designation: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.
- (d) For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- (e) The Secretary of State and any other elections official shall not accept a designation of which any of the following would be true:
- (1) It would mislead the voter.
 - (2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.

- (3) It abbreviates the word “retired” or places it following any word or words which it modifies.
 - (4) It uses a word or prefix, such as “former” or “ex-,” which means a prior status. The only exception is the use of the word “retired.”
 - (5) It uses the name of any political party, whether or not it has qualified for the ballot.
 - (6) It uses a word or words referring to a racial, religious, or ethnic group.
 - (7) It refers to any activity prohibited by law.
- (f) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate’s ballot designation worksheet.
- (1) The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a) or (b).
 - (2) If a candidate fails to provide a designation that complies with subdivision (a) or (b) within the three-day period specified in paragraph (1), a designation shall not appear after the candidate’s name.
- (g) A designation given by a candidate shall not be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (f) or as provided in subdivision (h). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.
- (h) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days before the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.
- (i) In all cases, the words so used shall be printed in a manner consistent with the space requirements of Sections 13207 and 13211.
- (j) If a foreign language translation of a candidate’s designation is required under the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), as amended, to appear on the ballot in addition to the English language version, it shall be as short as possible, as consistent as is practicable with this section, and shall employ abbreviations and initials wherever possible in order to avoid undue length.

Ballot Designation Worksheet Sample – Voter-Nominated and Nonpartisan Offices



**California Secretary of State
BALLOT DESIGNATION WORKSHEET**

Date and Title of Election (Elections Code §§ 8168, 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form must be completed, or it will not be accepted and you will not be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information MUST be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC DOCUMENT.**

Candidate Information 1	Candidate Name: <u>Jane Jones</u>	Gender (optional, for translation use only): <u>Female</u>
	Office: <u>City of Woodland Member, City Council, District 2</u>	Email: <u>JaneJones4CityCouncil@mycampaign.com</u>
	Home Address: <u>1234 Some Street, Woodland, CA 95695</u>	
	Mailing Address: <u>PO Box 5678, Woodland, CA 95776-5678</u>	
	Business Address: <u>N/A</u>	
	Phone Number(s) Business: <u>N/A</u>	Home/Mobile: <u>N/A</u> Fax: <u>N/A</u>

Attorney Information 2	Attorney Name (or other person authorized to act on your behalf): <u>N/A</u>
	Address: <u>N/A</u>
	Phone Number(s) Business: <u>N/A</u>
	Mobile: <u>N/A</u> Fax: <u>N/A</u>

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/)].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office. **NOTE: A candidate for the office of Representative in Congress, Member of the State Board of Equalization, State Senator, or Member of the Assembly shall not choose the word "incumbent" as a designation to appear on the ballot.**
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

Proposed Ballot Designation(s) 3	Proposed Ballot Designation(s): <u>Appointed Incumbent</u>
	Alternate Ballot Designation(s) 1: <u>Teacher/Businesswoman/Parent</u>
	Alternate Ballot Designation(s) 2: <u>Small Business Owner</u>

In the spaces provided on the next page(s):

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/) separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation.
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

It is your responsibility to justify your proposed ballot designation and to provide all requested details.

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.



California Secretary of State
BALLOT DESIGNATION WORKSHEET

Date and Title of Election (Elections Code §§ 8168, 13107, 13107.3, 13107.5; California Code of Regulations § 20711) Page 3

COMPLETE THIS PAGE ONLY IF one or more Alternate Ballot Designation(s) are provided. If this page is not applicable, please initial: _____

Justification for Alternate Ballot Designation(s) 1

A	Justification for use of 1 st PVO:	I have my teaching credentials for 10 years and currently teach 5th Grade at Kinder Elementary School.		
	Current or most recent job title:	Teacher	Start/End Dates: 9/1/2015 to Present	
	Employer Name or Business:	Kinder Elementary School		
	Person who can verify this information:			
	Name:	Sam Principal	Phone Number(s): (530) 555-6248	Email: SPrincipal@kinder.k12.org
	Justification for use of 2 nd PVO:	I own a business making instructional videos and content for elementary teachers and students.		
	Current or most recent job title:	Owner	Start/End Dates: 6/27/2013 to Present	
	Employer Name or Business:	Elementary Videos		
	Person who can verify this information:			
Name:	Mary Piper	Phone Number(s): (530) 555-2947	Email: mpiper@elementaryvideos.com	
Justification for use of 3 rd PVO:	I have two children ages 7 and 9.			
Current or most recent job title:	Mother/Parent	Start/End Dates: 11/6/2012 to Present		
Employer Name or Business:	self-employed			
Person who can verify this information:				
Name:	Samuel Jones	Phone Number(s): (530) 555-6134	Email: SJones@gmail.com	

Justification for Alternate Ballot Designation(s) 2

B	Justification for use of 1 st PVO:	I own a business making instructional videos and content for elementary teachers and students.		
	Current or most recent job title:	Owner	Start/End Dates: 6/27/2013 to Present	
	Employer Name or Business:	Elementary Videos		
	Person who can verify this information:			
	Name:	Mary Piper	Phone Number(s): (530) 555-2947	Email: mpiper@elementaryvideos.com
	Justification for use of 2 nd PVO:	N/A		
	Current or most recent job title:	N/A	Start/End Dates: N/A	
	Employer Name or Business:	N/A		
	Person who can verify this information:			
Name:	N/A	Phone Number(s): N/A	Email: N/A	
Justification for use of 3 rd PVO:	N/A			
Current or most recent job title:	N/A	Start/End Dates: N/A		
Employer Name or Business:	N/A			
Person who can verify this information:				
Name:	N/A	Phone Number(s): N/A	Email: N/A	

Candidate's Change of Name

If a candidate changes their name within one year of any election, the new name shall not appear upon the ballot unless the change was made by either of the following:

- (a) Marriage.
- (b) Decree of any court of competent jurisdiction. *EC § 13104*

Ballot Designation

If a candidate chooses to have a ballot designation, the candidate must complete the Ballot Designation Form (see *Ballot Designation* on page 35 for more details) and enter the requested ballot designation on the Declaration of Candidacy. A candidate may choose not to have a ballot designation and indicate this with their initials on the Declaration of Candidacy.

Character-Based Name

If a candidate has a character-based name to be used instead of a phonetic translation, the candidate must complete the Character-Based Name Form. See ***Error! Not a valid bookmark self-reference.*** on page 45 for details.

Execution and Return of Declaration of Candidacy

The Declaration of Candidacy shall be obtained from, and delivered to, the elections official of the county in which the candidate resides and is a registered voter. The Declaration of Candidacy along with other nomination forms can be obtained or delivered in person by requesting an appointment. Any person who files or submits for filing a nomination paper or Declaration of Candidacy knowing that it or any part of it has been made falsely is punishable by a fine or by imprisonment. *EC § 18203*

After all information has been declared on the Declaration of Candidacy, the candidate must sign the Declaration before an authorized official, such as an elections official or city clerk (for city offices only). If unable to sign before an authorized official, the candidate must sign before a Notary Public.

Declarations of Candidacy are "View Only" per Elections Code section 17100(c). The public may not receive a copy.

Extension of Nomination Period for Non-Incumbents

If the incumbent fails to return their Declaration of Candidacy by 5:00 p.m. August 12, 2022 the nomination period will be extended for five (5) calendar days. During this extended period (August 13 to August 17) any persons other than the incumbent may file a Declaration of Candidacy.

The extension of the nomination period is not applicable where there is not an incumbent eligible to be re-elected. *EC § 8024; GC § 24000*

Withdrawal of Candidacy

No candidate shall withdraw their Declaration of Candidacy after 5:00 p.m. on the 88th day prior to the General Election (August 12, 2022). *EC §§ 8800, 10224, 10510, 10603(b)*

**ALL candidates are required to submit the Original, Signed Documents
to the Yolo County Elections Office or City Clerk's Office
no later than 5:00 p.m., August 12, 2022**

**Any candidate who fails to submit the candidate documents
with original signatures by the Close of the Nomination Period
WILL NOT BE INCLUDED on the ballot for that office.**

(BACK PORTION OF THE DECLARATION OF CANDIDACY)

INSTRUCTIONS FOR COMPLETING DECLARATION OF CANDIDACY

All candidates are required to sign in the red boxes.

Section 4:

If you are an incumbent for public office, you must place the name of the office on this line.

Qualifications 4

I meet the statutory and constitutional qualifications for this office (including, but not limited to, citizenship and residency). I am at present an incumbent of the following public office (if any):

I have not been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.

If nominated/elected, I will accept the nomination/election and not withdraw.

X

Signature of Candidate

Section 5:

The 10-Year Political Party History is applicable only to Voter-Nominated offices and includes when a candidate was Out of State, Not Registered, or not eligible to be registered.

Voter-Nominated Office Only Political Party History 5

(1) I hereby certify that my complete voter registration and party affiliation/preference history from 2012 through the date of signing this document is as follows:

Party Preference	County	Timeframe (by year, e.g. 2012-2013)
		2012 -
		-
		-
		-

*Only 10 years of party affiliation/preference history will be provided on the SOS website, even if additional information is provided.

(2) Pursuant to Section 8002.5 of the Elections Code, select one of the following:
 ___ Party Preference: _____
 (Insert the name of the qualified political party as disclosed upon your affidavit of registration)
 ___ Party Preference: None (if you have declined to disclose a preference for a qualified political party upon your affidavit of registration)

Dated this _____ day of _____, 20____ X

Signature of Candidate

Section 6

The Oath of Office will be administered by the Elections Official in the Elections Office and signed by the candidate.

Oath of Office 6

I, _____ do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

X

Signature of Candidate

Section 7:

This section must be completed by an Elections Official.

Notary Public or Other Officer 7

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(Seal) _____ Signature _____

Examined and certified by me this _____ day of _____, 20____.
County Elections Official _____

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)

If the Oath of Office is administered by a Notary Public, then the candidate and Notary will sign this section. The notary public must then place their seal on the form.

Character-Based Names

This is OPTIONAL. Assembly Bill 57 (2019) requires that any ballot providing a translation of a candidate’s name, in jurisdictions required to provide translated ballot materials, contain a phonetic transliteration of the candidate’s name unless certain conditions are met and as specified:


- Permits a candidate who has a character-based name by birth, which can be verified by birth certificate or other valid identification, to use that name on the ballot instead of a phonetic transliteration.
- Permits a candidate who does not have a character-based name by birth, but who identifies by a particular character-based name and can demonstrate that the candidate has been known and identified within the public sphere by that name over the past two years, to use that name instead of phonetic transliteration.

If a candidate’s name is to appear in more than one jurisdiction in an election, all those jurisdictions are required to provide translated ballot materials and shall use the same phonetic transliteration or character-based translation of the name. *EC § 13211.7*

Candidates with a character-based name will be required to fill out a Character-Based Name Form and submit supporting documents.

Translations in Yolo County apply to character-based language names in Chinese (中文), Korean (한국어), and Punjabi (ਪੰਜਾਬੀ).

Character-Based Name Form Sample

	<p>California Secretary of State CHARACTER-BASED NAME FORM <i>(Elections Code § 13211.7)</i></p>
<p>Candidate Name, Character-based name, and Office</p>	<p>1</p> <p>Candidate Name: _____</p> <p>Character-based Name: _____</p> <p>Office: _____</p>
<p>Character-based name Attach supporting documents</p>	<p>2</p> <p>Check at least one box below and attach supporting documents</p> <p><input type="checkbox"/> I would like to use a character-based name given by birth (please provide a birth certificate or valid identification for verification). Attach supporting documentation and provide a description: _____ _____</p> <p><input type="checkbox"/> I do not have a character-based name by birth, but I identify by a particular character-based name (please provide proof you have been known and identified within the public by that character-based name for the past two years). Attach supporting documentation and provide a description: _____ _____</p>
<p>Dated this _____ day of _____, 20____ X Signature of Candidate</p>	
<p>For your reference, attached is Elections Code section 13211.7.</p>	

Nomination Paper

Nomination signatures of sponsors are required for voter-nominated, county, and city offices. See *Table 1 Required Nomination Signatures* on page 29 for the number of required sponsor signatures. Schools and Special Districts do not have a nomination signature requirement.

The Nomination Paper form for city offices is issued by the City Clerk’s office and must be filed in the city where it was circulated. Any registered voter, regardless of party preference, may sign a Nomination Paper petition for any candidate for whom they are eligible to vote.

Circulators of petitions must be 18 years of age or older. *EC § 102*

The Affidavit of Circulator on each petition must be completed in the circulator’s own hand, even if the petition is circulated by the candidate. *EC § 104*

Nomination Paper petitions are “View Only” per Elections Code section 17100(c). The public may not receive a copy.

Nomination Paper Sample (FRONT PORTION OF THE NOMINATION PAPER)

INSTRUCTIONS FOR COMPLETING NOMINATION PAPER.

The master petition must be duplicated DOUBLE-SIDED.


Section 1:

Each petition form must have signers RESIDING IN THE SAME CITY.

Only one registered voter can be entered in each section.

Residence addresses are required to validate the registered voter. No mailing addresses or P.O. Box will be accepted.

No voter shall sign more nomination petitions for candidates than there are offices to be filled.



California Secretary of State
NOMINATION PAPER
Voter-Nominated and Nonpartisan Offices
June 7, 2022, Statewide Direct Primary Election (Elections Code §§ 100, 104, 8041, 8062, 8068, 8069, 8140, Code of Civil Procedure § 2015.5)

Official Filing Form

Filed in County of: _____

County Elections Official

By: _____

Date Issued: _____

County Elections Official

By: _____

Date Received: _____

Secretary of State Official

I, the undersigned signer for _____ for nomination to the _____ Name of Candidate

office of _____, to be voted for at the Statewide Direct Primary Election to be held on June 7, 2022, hereby

1 assert as follows:

I am a resident of _____ County and am registered to vote at the address shown on this paper. I am not at this time a signer of any other nomination paper of any other candidate for the above-named office.

My residence is correctly set forth after my signature hereto:

PRECINCT <small>(to be entered by Elections Official)</small>	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION <small>(to be entered by Elections Official)</small>
	Print: 1	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 2	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 3	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 4	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 5	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 6	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 7	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 8	Residence Address ONLY:	
	Signature:	City or Town:	

Please Complete Affidavit of Circulator on Reverse Side

(BACK PORTION OF THE NOMINATION PAPER)

INSTRUCTIONS FOR COMPLETING NOMINATION PAPER

Section 2:

The Affidavit of Circulator on each petition must be completed in the circulator's own hand, even if the petition is circulated by the candidate. It must be fully completed by the circulator for the signatures to be accepted. Circulators must be 18 years of age or older.

Section 3:

Notary section is completed by CA notary or county elections official

PRECINCT <small>(to be entered by Elections Official)</small>	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION <small>(to be entered by Elections Official)</small>
	Print: 9	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 10	Residence Address ONLY:	
	Signature:	City or Town:	

Affidavit of Circulator
(to be completed in circulator's own hand)

I, _____, Print Name, solemnly swear (or affirm) all of the following:

- That I am 18 years of age or older.
- That my residence address, including street and number, is _____
[If no street or number exists, a designation of my residence adequate to readily ascertain its location is: _____]
- That the signatures on this section of the nomination paper were obtained between _____, 20____, Month and Day
and _____, 20____, Month and Day; that I circulated this section and I witnessed the signatures on this section of the nomination paper being written; and that, to the best of my information and belief, each signature is the genuine signature of the person whose name it purports to be.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated this _____ day of _____, 20____ X _____
Signature of Circulator

Notary Public or Other Officer

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(Seal) _____
Signature _____

Examined and certified by me this _____ day of _____, 20____.
County Elections Official _____

<p>(TO BE ENTERED BY ELECTIONS OFFICIAL AFTER VERIFICATION) Number of Valid Signatures on this Section: Date: _____ By: _____</p>	<p>WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any nomination paper in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)</p>
--	---

Candidate Statement

What Is the Candidate Statement?

The Candidate Statement (also known as the “Statement of Qualifications”) is an OPTIONAL statement.

Notice to Candidates

All candidates, regardless of whether or not they choose to publish a candidate statement, are required to complete and file a candidate statement form.

Each candidate for nonpartisan elective office and certain party-nominated offices may prepare an optional candidate statement at their own expense. The purpose of the candidate statement is to acquaint voters with a candidate’s qualifications, background, and education. The candidate statement is included in the County Voter Information Guide and will be mailed to all registered voters eligible to vote for that particular candidate. *EC § 13307*

The statement may include the name, age and occupation of the candidate, and a brief description limited by the number of words and paragraphs in the table below.

200 Words 5 paragraphs	250 Words 6 paragraphs
<p>Governing Board Members:</p> <ul style="list-style-type: none"> • Yolo County Board of Education • Yuba Community College District • Davis Joint Unified School District • Esparto Unified School District • Pierce Joint Unified School District • River Delta Unified School District • Washington Unified School District • Winters Joint Unified School District • Woodland Joint Unified School District • City of Davis, Member, City Council • City of Winters, Member, City Council • City of Woodland, Member, City Council • Colusa County Water District Director • Yolo Fire Protection District Commissioner 	<ul style="list-style-type: none"> • U.S. Representative in Congress, 4th District • U.S. Representative in Congress, 7th District • Member of the State Assembly, 4th District
	<p>400 Words 10 paragraphs</p>
	<ul style="list-style-type: none"> • City of West Sacramento, Mayor • City of West Sacramento, Member, City Council

The statement should be based on the candidate’s education and qualifications solely expressed by the candidate. No references, direct or implied, shall be made to other candidates for that office or to another candidate’s qualifications, character, or activities. *EC §§ 13307, 13308*

Filing the Candidate Statement

Notice to Candidates

All candidates, regardless of whether or not they choose to publish a candidate statement, are required to complete and file a candidate statement form.

A candidate who wishes to have a candidate statement must submit it at the time the completed nomination documents are returned to the Elections Official for filing. It will not be accepted after the close of the nomination period. Requests for translated versions must also be made at the time of submission. *EC § 13307*

The statement must be submitted in hard copy, with an original signature, as well as an electronic copy via CD, USB, or email to CandidateServices@yolocounty.org.

NOTE: Candidates running in a district involving multiple counties may submit the statement in each county's voter information guide. Contact each county for their individual costs and requirements. Candidates for city offices file all documents, including the candidate statement, with the appropriate City Clerk.

Confidentiality of Statements

Notwithstanding the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code), the statements filed pursuant to Section 13307 shall remain confidential until the expiration of the filing deadline. *EC § 13311*

Withdrawal of the Candidate Statement

Except as provided in Section 13309, the statement may be withdrawn, but not changed, during the nomination period up to 5:00 p.m. of the next working day after the close of the nomination period. The request must be in writing and signed by the candidate for a full refund. A new statement cannot be filed to replace a withdrawn statement. *EC § 13307(a)(3)*

In the event there is no opposition for a particular contest, candidates may withdraw their candidate statement.

Public Examination of the Candidate Statement

The contents of the candidate statement will remain confidential until the time for withdrawing the statement is closed. At that time there will begin a 10-day period for public examination at the Yolo County Elections Office before the statement is printed. During this period anyone may obtain a copy at cost, and any voter of the jurisdiction may seek a writ of mandate or an injunction requiring any or all the material contained therein to be amended or deleted. The Statement will continue to be considered a public record after the examination period is over. *EC §§ 13311, 13313(b)*

Fines for False Statements in a Candidate Statement

Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidate statement, prepared pursuant to Sections 11327 or 13307, with the intent to mislead the voters in connection with his or her campaign for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars (\$1,000). *EC § 18351*

Endorsements and References to Other Names in a Candidate Statement

If the candidate statement contains endorsements, documentation from the individual(s) or specific organization(s) endorsing the candidate must be presented at the time of filing along with the candidate statement.

If the candidate statement contains someone else's name, documentation from the individual(s) stating they give permission to use their name in this manner must be presented at the time of filing along with the candidate statement.

Acceptable documentation with a supporting statement from the individual(s) or specific organization(s) includes:

- e-mail or text message with the name of the individual(s) or specific organization(s)
- signed letter from the individual(s) or specific organization(s)

Estimated Cost of Candidate Statement

There is an additional cost for translation and inclusion in each of the optional available languages: Spanish (Español), Chinese (中文), Korean (한국어), Punjabi (ਪੰਜਾਬੀ), and Russian (русский).

NOTE: Candidates running in a district involving multiple counties may submit the statement in each county's voter information guide. Contact each county for their individual costs and requirements.

Candidate statement costs are based on the number of registered voters in each district since a county voter information guide is mailed to each active registered voter.

Due to the delay in the redistricting data, the estimated costs for the candidate statements will be posted on the Yolo County Elections website when they are available under the Candidate Services section at <https://www.yoloelections.org/candidate-services>.

Payment of the Candidate Statement

On submission, each candidate is required to pay in advance and in full, the cost of having a statement included in the Yolo County Voter Information Guide. Payment can be in cash, personal check, money order, or by credit card. Checks and money orders are made payable to Yolo County Elections.

If a check or money order is returned with insufficient funds a twenty-five-dollar (**\$25.00**) penalty will be imposed, and the candidate statement will not be printed unless the candidate delivers the payment with a money order, cashier's check, or credit card before the close of nomination.

Indigent Candidates

A candidate who claims “indigency” may submit a statement of financial worth to be used by the local agency to determine eligibility to submit a candidate statement without payment of the advance deposit. A candidate claiming indigency must agree to release the candidate’s latest income tax statement and may be required to sit for an interview with a county financial officer.

Candidates should note that indigency status will excuse them only from payment of the advance deposit. Indigent candidates will still be required to pay the pro rata share of cost after the election.

EC § 13309

Candidate Statement Order

Candidate Statements shall be printed in the County Voter Information Guide in the order determined by the county randomized alphabet drawn in substantially the same manner set forth in Elections Code Section 13112. The names and statements will remain in this order throughout the county voter information guide and do not rotate as names do on the actual ballot.



United States Senate and State Constitutional Office Candidates Statements.

Candidates running for United States Senate, Governor, Lieutenant Governor, Secretary of State, Controller, Treasurer, Attorney General, Insurance Commissioner, Superintendent of Public Instruction, and State Board of Equalization may purchase space for a 250-word statement in the State Voter Information Guide. The statement may not make any reference to any opponent of the candidate (Government Code section 85601(a)). The statement shall be limited to a recitation of the candidate’s own personal background and qualifications.

The candidate statement must be filed and received by the Secretary of State’s Elections Division no later than 5:00 p.m. on Wednesday, July 20, 2022.

Candidate Statement Form Sample

The Candidate Statement Form must be filed indicating if a candidate is submitting or declining to submit a candidate statement for the Yolo County voter information guide.

	YOLO COUNTY ELECTIONS CANDIDATE STATEMENT FORM <small>(Elections Code Sections 13307-13309, 13311-13314)</small>	
OFFICE: <u>Member of the State Assembly</u> ▼ DISTRICT: <u>4</u> ELECTION: <u>General Election</u> ▼ DATE OF ELECTION: <u>November 8, 2022</u>	I wish to have my statement in: <input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Spanish <input type="checkbox"/> Russian <input type="checkbox"/> Chinese <input type="checkbox"/> Korean <input type="checkbox"/> Punjabi <input type="checkbox"/> Other _____	
NOTICE TO CANDIDATE:		
The statement shall consist of a brief description of not more than <u>250</u> ▼ words of your education and qualifications.		
The governing body conducting this election has determined that the cost of the statement is the responsibility of the <u>Candidate</u> ▼ . The estimated cost of printing and mailing the following statement is \$ _____.		
You may include the optional age and occupation. All statements will be printed in a style determined by the Office of the Yolo County Elections for the Yolo County Voter Information Guide (VIG). Your statement will be printed exactly as submitted.		
<input type="checkbox"/> I do not wish to file a candidate statement of qualifications.		
<input checked="" type="checkbox"/> I state that I have prepared the candidate statement which is to be printed in the county voter information guide and mailed to each registered voter within my district. I understand that I will pay the actual cost incurred for the candidate statement.		
<input type="checkbox"/> I am indigent and unable to pay the advance costs for a candidate statement. Attached is a financial statement pursuant to Elections Code Section 13309 and a release authorizing you to obtain a copy of my most recent federal income tax form. I certify under penalty of perjury under the laws of the State of California that the financial statement is true and correct.		
<input checked="" type="checkbox"/> If unopposed, I wish to withdraw my candidate statement.		
Signature of Candidate: _____		Print Name for VIG: <u>Ima Candidate</u>
*** The information submitted below will appear in the County Voter Information Guide ***		
AGE: (optional) <u>52</u>		
OCCUPATION: (optional – may be more descriptive than what will appear on the ballot): <u>Business Owner/Parent</u>		
EDUCATIONS AND QUALIFICATIONS: (Word count of statement begins after this heading)		
This is a sample candidate statement.		
Print	Submit	

Preparation of the Candidate Statement

The candidate statement must be written in the first person.

All candidate statements are printed in type of uniform size and shading, and with uniform spacing in block paragraphs with extra spacing between paragraphs. The statement will be reformatted to meet the requirements.

Check the statement for errors in spelling, punctuation, and grammar. Typographical errors will not be corrected by the elections official nor by the printer. No responsibility is assumed for errors in spelling, punctuation, or grammar. The statement is entirely the candidate's responsibility.

Notice to Candidates

The format of your statement may need to be changed by the elections official to accommodate the printing requirements of the County Voter Information Guide.

The California Elections Code intends for uniformity of appearance of the candidate statements. Each candidate statement will be uniformly printed and allowed the same amount of space in the County Voter Information Guide. The elections official bears no responsibility for the correct typesetting of statements that must be reformatted due to not conforming to the requirements, guidelines or word and paragraph limit as stated in this guide.

Acceptable

- Statements to be typewritten
- In a block paragraph style
- Title case and lowercase characters

Not Acceptable

- Indentation or unusual spacing
- Large or variable font type sizes
- Tables or lists (no bullet items)
- **Boldface**, *Italics*, or underlining in the body of the statement
- All CAPITAL Letters
- Party affiliation
- Membership or activity in partisan political organization(s)

Notwithstanding the above guidelines, nothing should be deemed to make any statement or author thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous, or libelous statements offered for printing.

Word Counting Guidelines

The guidelines listed below are used by the Yolo County Elections Office for counting words:
EC § 9

- (1) Punctuation is not counted.
- (2) Each word shall be counted as one word except as specified in this section.
- (3) All proper nouns, including geographical names, shall be considered as one word.
Examples: Los Angeles, New York, Yolo County and West Sacramento
- (4) Each abbreviation for a word, phrase, or expression shall be counted as one word.
Examples: UCLA, PTA, USMC and P.C.S.O.
- (5) Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- (6) Dates shall be counted as one word.
- (7) Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as “one,” shall be considered as a separate word or words.
“One” shall be counted as one word whereas “one hundred” shall be counted as two words. “100” shall be counted as one word. Number combinations are counted as one word.
Examples: 1973 13 ½ 1985-88 5%
- (8) Telephone numbers shall be counted as one word.
- (9) Internet Web site addresses shall be counted as one word.
Example: www.yoloelections.org

If the text exceeds the word limit before the statement is filed, the author will be asked to edit the statement until it is within the required word limit.

Candidate Statement Checklist

The following checklist is provided to assist candidates with identifying errors that may prevent a statement from being printed as intended in the County Voter Information Guide.

If you answered “No” to any item, please review your candidate statement and make corrections to meet the guidelines.

1. Is your statement typed on the online form provided by the elections office or submitted electronically on a CD, USB drive or by email?	<input type="radio"/> Yes	<input type="radio"/> No
2. Is your statement written in the first person?	<input type="radio"/> Yes	<input type="radio"/> No
3. Does your statement contain equal to or less than the maximum number of words as permitted?	<input type="radio"/> Yes	<input type="radio"/> No
4. Is your statement free of unusual spacing?	<input type="radio"/> Yes	<input type="radio"/> No
5. Is your statement free of any formatting requiring indentation?	<input type="radio"/> Yes	<input type="radio"/> No
6. Is your statement free of bolding, italics, underlining, tables and/or lists?	<input type="radio"/> Yes	<input type="radio"/> No
7. Is your statement free of references, direct or implied, to any other candidate or officeholder including their qualifications, character, or activities?	<input type="radio"/> Yes	<input type="radio"/> No
8. Is your statement free of any reference to your political affiliation or partisan political activity?	<input type="radio"/> Yes	<input type="radio"/> No
9. Is your statement free of any false information or information that may be deemed as slanderous or libelous?	<input type="radio"/> Yes	<input type="radio"/> No
10. Is your statement limited to your own personal background, education, qualifications, and platform upon which you will run?	<input type="radio"/> Yes	<input type="radio"/> No
11. If your statement contains endorsements, do you have documentation to present from the individual(s) or specific organization(s) endorsing you?	<input type="radio"/> Yes	<input type="radio"/> No
12. If your statement contains someone else’s name, do you have documentation to present from the individual(s) stating they give you permission to use their name in this manner?	<input type="radio"/> Yes	<input type="radio"/> No

Write-In Candidacy

Write-In Candidate Requirements

Every person who desires to be a write-in candidate and have their name written on the ballot of an election counted for a particular office shall file a statement of write-in candidacy that contains the following information: *EC §§ 8600-8605*

- Candidate's name
- Residence address
- A declaration stating that they are a write-in candidate
- The title of the office for which they are running
- The date of the election
- A certification of the candidate's complete voter registration and party affiliation/preference history for the preceding 10 years, or for as long as they have been eligible to vote in the state if less than 10 years, if running for a voter-nominated office.
- For any of the offices described in EC § 13.5, a statement that the candidate meets the statutory and constitutional requirements for that office as described in that section

A statement of write-in candidacy form can be obtained at the Yolo County Elections Office.

Signers of Nomination Papers

Signers of nomination papers for write-in candidates must be voters in the district or political subdivision in which the candidate is to be voted on. The required number of sponsors remains the same. See *Table 1 Required Nomination Signatures* on page 29 for more details.

Candidate Filing Fee

No filing fee will be required of a write-in candidate.

Candidate Statement

Write-in candidates cannot file a candidate statement.

Qualified Write-Ins

A list of qualified write-in candidates will be available for voters.

The California Administrative Code, Title 2, Division 7, Article 7, §§ 20100 - 20105, specifies the requirements for the counting of write-in votes.

Offices Omitted from the Ballot

Prospective write-in candidates should note that write-in candidacy is possible only if the office appears on the ballot. (2 CCR § 20102)

In November general elections, write-ins are not allowed for the following offices: U.S. Representative in Congress, State Senate, State Assembly. EC § 8600 (c)

If there is an insufficient number of nominees for a school or special district, the contest will not appear on the ballot.


Unopposed superior court judges will not appear on the November ballot. However, there is provision in the law to require that the office be placed on the ballot by means of a petition procedure. *EC § 8203*

Votes Needed to Have Name Printed on General Election Ballot

No person whose name has been written in upon a ballot for an office at the direct primary may have their name placed upon the ballot as a candidate for that office for the ensuing general election unless one of the following is applicable:

- At that direct primary a write-in candidate received for that office votes equal in number to 1% of all votes cast for the office at the last preceding general election at which the office was filled.
- The candidate is an independent nominee pursuant to Part 2 (commencing with Elections Code 8600).
- At the direct primary the candidate received for a voter-nominated office the highest number of votes cast for that office or the second highest number of votes cast for that office, except as provided by Elections Code sections 8142(b) or 8807.

Statement of Write-In Candidacy Form Sample



County of Yolo
STATEMENT OF WRITE-IN CANDIDACY

Date and Title of Election (Elections Code §§ 20, 200, 8040, 8121, 8600)

!

For County Elections and Secretary of State Official USE ONLY

Official Filing Form

County Elections Official

By: _____
Date Issued: _____

Filed in County of: _____

County Elections Official

By: _____
Date Received: _____

Secretary of State Official

1

Candidate Name, Office, and Political Party Preference

I hereby declare myself a write-in candidate for the nomination/election to the office of _____ to be voted for at the _____ Title of Election _____ to be held on _____ Date of Election _____ and declare the following to be true:

My name is _____ First _____ Middle/Initial (optional) _____ Last _____

Voter-nominated office only: I hereby certify at the time of presentation of this declaration, as shown by my current affidavit of registration, I have disclosed the following political party preference, if any: _____

IMPORTANT NOTE: The Secretary of State (SOS) will publish one of the addresses below in the Notice to Candidates, Official Contact List of Candidates, and on the SOS website.

- ! **ONLY CHECK ONE BOX.** Please check the appropriate box to indicate which address you wish to be used for publishing purposes.
- ! **IF NO BOX IS CHECKED,** the first address listed and provided below will be published.
- ! If a day telephone number, FAX number, email address, or website is provided, that information will also be published.
- ! If an evening telephone number is provided, and is different from day telephone number, it will not be published and it is for **SOS use only.**

2

Addresses, Telephone, Fax, Email, and Website

Publish → Mailing Address: _____ Apt or Unit #: _____
 City: _____ State: _____ Zip Code: _____

Publish → Residence Address (Required): _____ Apt or Unit #: _____
 City: _____ State: _____ Zip Code: _____

Publish → Business Address: _____ Apt or Unit #: _____
 City: _____ State: _____ Zip Code: _____

Telephone Numbers: Day: _____ Evening: _____ Fax: _____

Email: _____ Website: _____

3

Qualifications

I meet the statutory and constitutional qualifications for this office (including, but not limited to, citizenship and residency). I am at present an incumbent of the following public office (if any): _____

I have not been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.

If nominated/elected, I will accept the nomination/election and not withdraw.

X

Signature of Candidate

IMPORTANT: Reverse Side of Page Must Be Completed

(BACK PORTION OF THE STATEMENT OF WRITE-IN CANDIDACY FORM)

Oath of Office

5

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

X

Signature of Candidate

Notary Public
or
Other Officer

6

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by
_____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(Seal)

Signature _____

Examined and certified by me this _____ day of _____, 20____.

County Elections Official _____

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)

Statement of Write-In Candidacy Nomination Paper Sample



County of Yolo
WRITE-IN NOMINATION PAPER
Voter-Nominated and Nonpartisan Offices
 Date and Title of Election (Elections Code §§ 100, 104, 8041, 8600, 8602, 8603, Code of Civil Procedure § 2015.5)

For County
 Elections and
 Secretary of
 State Official
 USE ONLY

!	<p style="text-align: center; font-size: small;">Official Filing Form</p> <p style="text-align: center; font-size: small;">County Elections Official</p> <p>By: _____</p> <p>Date Issued: _____</p>	<p style="text-align: center; font-size: small;">Filed in County of: _____</p> <p style="text-align: center; font-size: small;">County Elections Official</p> <p>By: _____</p> <p>Date Received: _____</p>	<p style="text-align: center; font-size: small;">Secretary of State Official</p>
---	--	---	--

Candidate
 Name, Office,
 and Signer's
 County of
 Residence

I, the undersigned signer for _____, write-in candidate for nomination/election to the
Name of Candidate

office of _____, to be voted for at the _____ Title of Election _____ to be held on _____ Date of Election _____,
 hereby assert as follows:

I am a resident of _____ County and am registered to vote at the address
 shown on this paper. I am not at this time a signer of any other nomination paper of any other candidate for the above-named office.

My residence is correctly set forth after my signature hereto:

PRECINCT <small>(to be entered by Elections Official)</small>	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION <small>(to be entered by Elections Official)</small>
	Print: 1	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 2	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 3	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 4	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 5	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 6	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 7	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 8	Residence Address ONLY:	
	Signature:	City or Town:	

Please Complete Affidavit of Circulator on Reverse Side

(BACK PORTION OF THE STATEMENT OF WRITE-IN CANDIDACY NOMINATION PAPER)

PRECINCT <small>(to be entered by Elections Official)</small>	NAME	RESIDENCE	VERIFICATION <small>(to be entered by Elections Official)</small>
	Print: 9	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 10	Residence Address ONLY:	
	Signature:	City or Town:	

Affidavit of Circulator
(to be completed in circulator's own hand)

2

I, _____, **Print Name**, solemnly swear (or affirm) all of the following:

- That I am 18 years of age or older.
- That my residence address, including street and number, is _____.
[If no street or number exists, a designation of my residence adequate to readily ascertain its location is: _____.]
- That the signatures on this section of the nomination paper were obtained between _____, 20____,
Month and Day
and _____, 20____; that I circulated this section and I witnessed the signatures on this section of the
Month and Day
nomination paper being written; and that, to the best of my information and belief, each signature is the genuine signature of the person whose name it purports to be.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated this _____ day of _____, 20____

X

Signature of Circulator

Notary Public or Other Officer

3

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(Seal) _____ Signature _____

Examined and certified by me this _____ day of _____, 20____.

County Elections Official _____

(TO BE ENTERED BY ELECTIONS OFFICIAL AFTER VERIFICATION)

Number of Valid Signatures on this Section:

Date:

By:

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any nomination paper in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)

Ballot Order of Candidates

Randomized Alphabet Drawing

The Secretary of State and county elections office shall conduct a drawing of letters of the alphabet, the result of which shall be known as a randomized alphabet drawing. *EC § 13112*

The county randomized alphabet drawing shall be used only to arrange the names of the candidates when the Assembly and Senate district includes more than one county. *EC § 13112(i)*

Time/Date of Randomized Alphabet Drawing

A drawing will take place for each election commencing at 11:00 a.m., 82 days before the election by Secretary of State and the county elections office.

Votes Needed for Election

Information for Persons Elected at the Primary Election

Every elected candidate must take an oath of office before an appropriate official prior to assuming the duties of the office; for certain offices, a bond is also required. Information concerning oaths may be obtained from the official issuing the Certificate of Election.

GC §§ 1360, 1450 et seq.; California Constitution, Art. XX, Sec. 3

Canvass and Certification of Election

Certificates of Election will be issued following the completion of the canvass. For other offices, candidates are nominated at the Primary Election and will appear on the General Election ballot. In these cases, Certificates of Nomination will be issued. *EC §§ 15401,15504*

Voter-Nominated Offices – Top Two Open Primary Act

Only the candidates for a voter-nominated office who receive the highest or second highest number of votes cast at the primary election will appear on the ballot as candidates for that office at the ensuing general election, regardless of party preference designation. *EC § 8140*

Voter-Nominated offices for the November 8, 2022, General Elections are:

- United States Senator – Full Term and Partial/Unexpired Term
- United States Representative in Congress
- Statewide Offices: Governor, Lieutenant Governor, Secretary of State, Controller, Treasurer, Attorney General, Insurance Commissioner, Superintendent of Public Instruction
- Member of the Board of Equalization
- State Senator
- Member of the State Assembly

Nonpartisan Offices – Majority Vote Contests

Any candidate for a nonpartisan office who at a primary election receives a majority of votes from all the ballots cast for candidates for that office is elected to that office. A majority of votes is 50 percent of all votes cast, plus one.

If no candidate receives a majority of the votes cast, the names of the two candidates receiving the most votes at the primary election will be placed on the ballot for the ensuing general election, at which the candidate receiving the most votes is deemed elected. *EC §§ 8140, 8141*

The following offices are not on the ballot for the November 8, 2022, General Election because they were filled by a majority of votes at the primary election or not contested at the primary election:

- Board of Supervisors
- County Clerk/Recorder/Assessor
- District Attorney
- Sheriff-Coroner-Public Administrator
- County Superintendent of Schools
- Judge of the Superior Court

Nonpartisan Offices – Highest Vote Contests

The candidate who receives the highest number of votes for a particular district/trustee area will be declared elected. *EC §§ 10600*

This will apply to the following offices:

- School Districts, including County Boards of Education and Community College Districts
- Municipal Offices, including Mayor and Members of City Council
- Special Districts
 - Colusa County Water District Director (2)
 - Yolo Fire Protection District Commissioner (2)

Campaign Disclosure: What to File

Government Code § 84101, 84206, 84209, 84211

All forms and filing schedules are provided by the Fair Political Practices Commission (FPPC) and can be downloaded at their website (www.fppc.ca.gov). The two FPPC forms that must be submitted with the nomination papers are:

- **Form 501** (Candidate Intention Statement)
Every candidate must file a Statement of Candidacy (Form 501) before they begin receiving any contributions. The Form 501 must be filed for each election. State candidates must file with the Political Reform Division of the Secretary of State.
- **Form 700** (Statement of Economic Interests)

Statement of Economic Interests (Form 700)

The Form 700 is used for disclosure of certain personal financial interests under the Political Reform Act's conflict of interest rules. All information required to be disclosed per the Conflict of Interest Code for the office sought during the 12 months prior to the nomination deadline must be reported.

Every candidate is required to file a Statement of Economic Interests (Form 700). A statement is not required if the candidate filed a statement for the same jurisdiction within 60 days before filing a Declaration of Candidacy.

What is Disclosed

The candidate's investments, interests in real property and any income received during the immediately preceding 12 months.

When to File

The Form 700 is to be completed and filed prior to the deadline to file a Declaration of Candidacy.

Where to File

The original Form 700 is filed with the county Elections Office.

Additional FPPC Forms

Additional forms may be required. Refer to the following *FPPC Local Candidate/Committee Checklist* fact sheet on page 70. This fact sheet (with active links) can be downloaded on the FPPC website at:

<http://www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Candidate%20Toolkit/Local%20Candidate%20%20Committee%20Checklist.pdf>

Filing deadlines for the forms listed on the fact sheet are included on *Filing Schedule for Local Office* on page 72. You are required to follow the filing periods listed on the filing schedule for contributions and expenditures. Additional filing schedules for other campaign finance committees can be downloaded on the FPPC website (www.fppc.ca.gov). Contact the Elections Office to sign up to file electronically.

For manuals and technical questions regarding completion of the FPPC forms, please contact:

Fair Political Practices Commission

www.fppc.ca.gov

FPPC Local Candidate/Committee Checklist



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION

Local Candidate/Committee Checklist

File Form 501 (Candidate Intention)

You must file [Form 501](#) before soliciting, raising or spending any money in connection with your election. The only exception to this requirement is if you use personal funds to pay a filing fee or ballot statement fee.

Candidates Raising and Spending Less than \$2,000

File Form 470 (Officeholder and Candidate Campaign Statement Short Form)

The [Form 470](#) is filed by candidates who do not have a controlled committee and do not anticipate receiving or spending \$2,000 or more, including personal funds, in a calendar year. These candidates generally do not file a Form 410 or other campaign statements or reports related to their campaign unless they receive or anticipate receiving or spending \$2,000 or more.

Candidates Raising \$2,000 or More

File Form 410 (Statement of Organization)

Once you receive or spend \$2,000 or more in a calendar year, you must file a [Form 410](#) as a recipient committee within 10 days of qualifying. File the original and one copy of the [Form 410](#) with the Secretary of State and a copy with your local filing officer. The Secretary of State's address is on the [Form 410](#).

Open a Campaign Bank Account

All monetary contributions (including all personal funds you use for your campaign) must be deposited in the campaign bank account before being spent. **Never** deposit campaign contributions in your personal bank account.

Committee Treasurer

The Act requires that every committee appoint a treasurer. The individual listed on the most recent [Form 410](#) with the Secretary of State continues to be legally responsible until an amendment is filed to designate a new treasurer. Please note a candidate may act as his or her own treasurer.

File Campaign Statements

You must file campaign statements ([Form 460](#)) disclosing the committee's activity during a specified period. Please access the Commission's [filing schedules](#) to find the schedule that applies to you/your election. Committees are required to file campaign statements as well as other reports including semi-annual campaign statements until the committee terminates.

24 Hour Reports

Within 90 days before the election, including the date of the election, if a committee receives a contribution(s) of \$1,000 or more from a single source, including loans from the candidate, the [Form 497](#) must be filed within 24 hours.

Local Campaign Contribution Limits

Make sure you are aware of any local contribution limits before accepting contributions.

After the Election

Following the election, your duty to file campaign statements continues until your committee terminates. In order to terminate, you must file a [Form 460](#) with your local filing officer reporting a zero balance **AND** a [Form 410](#) indicating the termination with the Secretary of State's Office and a copy with your local filing officer.

This fact sheet provides guidance and a general overview of the rules for campaigns, but it does not replace any requirements under the [Political Reform Act](#) or [Fair Political Practices Commission Regulations](#). Information here should be used in conjunction with a careful review of the applicable laws.



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION

Local Candidate/Committee Checklist

Additional Resources and Helpful Links

- [FPPC Campaign Manual 2 for Local Candidates and their Controlled Committees](#)
- [FPPC Campaign Forms](#)
- [FPPC Filing Schedules](#)
- [FPPC Fact Sheet on Terminating Your Committee](#)
- [FPPC Political Advertisement Disclaimers for Candidate Committees for their own Election](#)
- [FPPC Frequently Asked Questions on Campaign Activity](#)
- [Local Campaign Ordinances](#)

Have Further Questions?

Feel free to contact us by email at advice@fppc.ca.gov or by phone at 1-800-ASK-FPPC. Please note that our advice phone hours are 9:00 am – 11:30 am, Monday through Thursday.

This fact sheet provides guidance and a general overview of the rules for campaigns, but it does not replace any requirements under the [Political Reform Act](#) or [Fair Political Practices Commission Regulations](#). Information here should be used in conjunction with a careful review of the applicable laws.

EdPro 80/01/2020

Page | 2

Filing Schedule for Local Office

Fair Political Practices Commission

Filing Schedule for Candidates and Controlled Committees for Local Office Who Will be Voted Upon at the November 8, 2022 Election

<i>Deadline</i>	<i>Period</i>	<i>Form</i>	<i>Notes</i>
Aug 1, 2022 <i>Semi-Annual</i>	* – 6/30/22	460	<ul style="list-style-type: none"> All committees must file this statement.
Within 24 Hours <i>Contribution Reports</i>	8/10/22 – 11/8/22	497	<ul style="list-style-type: none"> File if a contribution of \$1,000 or more in the aggregate is received from a single source. File if a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure being voted upon November 8, 2022. The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received. File by personal delivery, e-mail, guaranteed overnight service, or fax. The committee may also file online, if available.
Sep 129, 2022 <i>1st Pre-Election</i>	7/1/22 – 9/24/22	460 or 470	<ul style="list-style-type: none"> Each candidate listed on the ballot must file Form 460 or Form 470 (see below).
Oct 27, 2022 <i>2nd Pre-Election</i>	9/25/22 – 10/22/22	460	<ul style="list-style-type: none"> All committees must file this statement. File by personal delivery or guaranteed overnight service. The committee may also file online, if available.
Jan 31, 2023 <i>Semi-Annual</i>	10/23/22 – 12/31/22	460	<ul style="list-style-type: none"> All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2022.

Additional Notes:

- * Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- Local Ordinance:** Always check on whether additional local rules apply.

Fair Political Practices Commission

- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to a 24-Hour/10-Day Contribution Report (Form 497) that is due the weekend before the election, and this extension never applies to any 24-Hour/10-Day Independent Expenditure Report (Form 496). Such reports must be filed within 24 hours, regardless of the day of the week.
- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a statement may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.
- **Form 470 (2022):** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2022 and do not have an open committee must file Form 470 on or before September 29, 2022. If, later during the calendar year, the candidate raises or spends \$2,000 or more, a Form 470 Supplement and a Form 410 must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
 - [496](#): This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
 - [462](#): This verification form must be e-mailed to the FPPC within 10 days. Once the California Access Replacement System (CARS) system is live, this report will be eliminated, and the information captured on other reports.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements and reports are public documents.
- **Resources:** Campaign manuals and other instructional materials are available on the Campaign Rules page. Or, visit www.fppc.ca.gov > Learn > [Campaign Rules](#).

Campaign Contribution Limits

Pursuant to Assembly Bill 571 (AB 571) (2019), effective January 1, 2021, state campaign contribution limits apply by default to city and county candidates if their local jurisdiction has not already enacted their own contribution limits. Along with this change, there are also other related provisions that formerly applied only to state level candidates that will now apply to city and county candidates.

A Fact Sheet that addresses these related provisions is available on the Fair Political Practices Commission (FPPC) website at <https://www.fppc.ca.gov/media/factsheets.html>.

This fact sheet is informational only and contains highlights of selected provisions of the law. It does not carry the weight of the law. For further information, consult the Political Reform Act and its corresponding regulations, advice letters, and opinions.

Please note that none of the provisions of AB 571 discussed in the Fact Sheet apply to candidates in cities or counties for which the city or county has enacted campaign contribution limits. Local ordinances are posted at <https://www.fppc.ca.gov/learn/campaign-rules/local-campaign-ordinances.html>. All information should be verified with the local government agency within the local jurisdiction.

County Campaign Contribution Limits

Yolo County has not adopted campaign contribution limits and will default to the state campaign contribution limit for 2021-2022 at \$4,900 per election. Current state contribution limits can be found on the FPPC website at <http://www.fppc.ca.gov/learn/campaign-rules/state-contribution-limits.html>. The contribution limit that now applies to city and county candidates pursuant to AB 571 is updated every two years for inflation.

Yolo County posts redacted campaign finance statements filed by paper or electronically at <https://www.yoloelections.org/candidate-services/campaign-finance-information>.

Campaign Contribution Limits Contacts

Please feel free to contact the FPPC phone advice line at (866) ASK-FPPC (or 866-275-3772), Monday through Thursday, 9:00 a.m. – 11:30 a.m. or email the advice team at advice@fppc.ca.gov should you have any questions about your obligations under this new legislation.

Questions for the Yolo County Filing Office may be sent to Candidate Services in the Yolo County Elections Office by email at CandidateServices@yolocounty.org or by phone with the Candidate Services and Campaign Finance option 2 at (530) 666-8133.

Electioneering

Electioneering within 100 feet of a Polling Place. *EC § 18370*

A person shall not, on election day, or at any time that a voter may be casting a ballot, within the 100-foot limit of a polling place, an elections official's office, a satellite location, or an official ballot drop box:

- (1) Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- (2) Solicit a vote or speak to a voter on the subject of marking their ballot.
- (3) Place a sign relating to voters' qualifications or speak to a voter on the subject of the voter's qualifications except as provided in Section 14240.
- (4) Do any electioneering as defined by Section 319.5.

As used in this section, "within the 100-foot limit of a polling place, an elections official's office, a satellite location, or an official ballot drop box" means a distance 100 feet from:

- (1) the entrance to a building that contains a polling place as defined by Section 338.5, an elections official's office, or a satellite location specified in Section 3018.
- (2) an outdoor site, including a curbside voting area, at which a voter may cast or drop off a ballot.

A person shall not, on election day, or at any time that a voter may be casting a ballot, do any of the following within the immediate vicinity of a voter in line to cast a ballot or drop off a ballot:

- (1) Solicit a vote.
- (2) Speak to a voter about marking the voter's ballot.
- (3) Disseminate visible or audible electioneering information.

Any person who violates any of the provisions of this section is guilty of a misdemeanor.

Electioneering During Vote-by-Mail Voting. *EC § 18371*

No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of a vote-by-mail voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time they know the vote-by-mail voter is voting.

Any person who knowingly violates this section is guilty of a misdemeanor.

This section shall not be construed to conflict with any provision of the federal Voting Rights Act of 1965, as amended, nor to preclude electioneering by mail or telephone or in public places, except as prohibited by Section 18370, or by any other provision of law.

Political Campaign Advertising

Under the Political Reform Act, candidates and political committees must put disclosures on campaign advertisements that identify the committee that paid for or authorized the communication.

Any paid political advertisement that refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words "Paid Political Advertisement." The words shall be set apart from any other printed matter.

As used in this section "paid political advertisement" shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office. *EC § 20008*

The FPPC has advertising disclosure charts, as well as general information about the requirements for committees that purchase advertisements or circulate materials supporting or opposing a state or local candidate or ballot measure in California at:

<https://www.fppc.ca.gov/learn/campaign-rules/campaign-advertising-requirements-restrictions.html>

Political Signs

The placement of political signs is subject to regulation by the state, county and/or city.

State Requirements

[Section 5405.3 of the State Outdoor Advertising Act](#) exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A **Temporary Political Sign** meets the following criteria

1. Encourages a particular vote in a scheduled election.
2. Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
3. Is no larger than 32 square feet.
4. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign.

A completed **Statement of Responsibility**, which can be found at

<https://dot.ca.gov/programs/traffic-operations/oda/political-signs>, must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway and be visible within 660 feet from the edge of the right-of-way of a classified “Landscaped freeway.”

View the [Classified Landscaped Freeways List \(PDF\)](#) by district, county, route and post mile.

View the [Postmile Services Query Tool](#).

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal.

County Requirements

A political sign is defined as a temporary sign used in connection with a local, state, or national election or referendum.

Section 8-2-1205 (f) of the Yolo County, CA Code of Ordinance states for signs and sign changes allowed without Site Plan Review:

Temporary signs of any nature, including temporary event and/or political signs, that are posted for a duration of not more than ninety (90) days. Temporary event and/or political signs shall be placed no sooner than ninety (90) days prior to the scheduled event or election and shall be removed within ten (10) days after such event or election, as required by the State Outdoor Advertising Act. Such signs shall not be larger than thirty-two (32) square feet and be limited to one (1) per parcel, in addition to other signs allowed in this section. No such sign shall be placed within the right-of-way of any street, road, or highway located within the unincorporated area of Yolo County or have lights that interfere in any manner with the operation of motor vehicles on any street, road, or highway.

(Ord. 1445, eff. August 14, 2014)

City Requirements

Cities may have ordinances pertaining to the placement of campaign signs within their jurisdiction.

It is recommended that you contact the City Clerk prior to the placement of any political or campaign sign within their jurisdiction.

Davis	West Sacramento	Winters	Woodland
23 Russell Blvd, Suite 1 Davis, CA 95616	1110 W Capitol Ave, 3rd Floor West Sacramento, CA 95691	318 1st St Winters, CA 95694	300 First St, 2nd Floor Woodland, CA 95695
(530) 757-5648	(916) 617-4500	(530) 794-6702	(530) 661-5813

Code of Fair Campaign Practices

At the time an individual is issued their declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary. *EC § 20440*

The text of the code shall read, as follows:

CODE OF FAIR CAMPAIGN PRACTICES

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Print Name

Signature

Date

Office

Election Services Available

Voter File Information

Information on a voter registration affidavit is used by elections officials to send voters official information on the voting process, such as the location of their voting location and the issues and candidates that will appear on the ballot. *EC §§ 2157.2*

Commercial use of voter registration information is prohibited by law and is a misdemeanor.

Voter registration information may be provided to:

- a candidate for office,
- a ballot measure committee, or
- to other persons or groups for election, scholarly, journalistic, political or government purposes as determined by the Secretary of State.

Driver's license and Social Security numbers, or a signature as shown on a voter registration card cannot be released for these purposes.

If you have any questions about the use of voter information or wish to report suspected misuse of such information, please call the Secretary of State's Voter Protection and Assistance Hotline. Contact information: (800) 345-VOTE (8683) or email mov@sos.ca.gov.

Confidential Voters

Certain voters facing life-threatening situations may qualify for confidential voter status. For more information, please contact the Secretary of State's Safe At Home program at (877) 322-5227, by email to safeathome@sos.ca.gov or visit the Secretary of State's website at <https://www.sos.ca.gov/registries/safe-home>.

Application for Voter Registration Information

Pursuant to Elections Code §§ 2184, 2187, 2188, 2188.5(a) and 2194, all legitimate requests to view, purchase, or use voter registration information must be accompanied by all of the following:

- a written and signed application;
- a copy of applicant's driver's license or state issued identification card; and
- proper payment.

Simply complete and sign the *Application for Voter Registration Information* form located at (<https://www.yoloelections.org/candidate-services/voter-file-info>) and either:

- Make an appointment to bring the completed and signed form, along with your payment to the Yolo County Elections office. (You will need to bring your valid ID with you.); OR
- Mail the completed and signed form along with payment to Yolo County Elections. (Mail orders must be accompanied by a photocopy of your valid ID.); OR

- Email the completed and signed form along with a copy of valid ID to elections@yolocounty.org. You will need to call the Yolo County Elections office to arrange a credit card payment by phone.

Fee schedule for voter file purchases is on the application form and on our website at <https://www.yoloelections.org/voting/data-services>. Fees must be paid before the report is made.

Purchased voter data files are a snapshot of the voter database at the time of the request. You may limit the list by specific district(s) and voting history as applicable.

Depending on the complexity of the request and staff resources, results may take two or more business days to process. Please ensure the information on the application is current, complete, and detailed.

Inquiries regarding voter data files and the application should be directed to elections@yolocounty.org.

Printed Voter Data Choices:

- **Standard Printed Voter List** – A tabular, alphabetical, list of voters with name, address, party, date of birth, email (if available) and phone number (if available). You may choose to include the history of voter participation as well for up to five elections (the default is the last five elections).
- **Printed Walking List** – A list of voters arranged by precinct, street, and address, designed to be used when walking a precinct to identify the voters’ names on a street. Voter participation history cannot be included with this report.
- **Voter Mailing Address Labels** – Adhesive labels with voters’ mailing addresses, either one label for each voter or one label for each household (which will replace the voter name with “All Voters at:.”)

Electronic Voter Data Files:

- **Multi-Purpose Voter File** – A tabular list of voters with name, address, party, date of birth, email if available and phone number if available. You may choose to include the history of voter participation as well for up to five elections (the default is the last five elections).
- **Absentee Voter File** – A list of voters who have received a vote-by-mail ballot for the current election, with the date the ballot was sent and the date it was returned, if we have received it.

Maps

Maps are generated with our GIS program. Precinct and district maps may take time to produce if they are currently not on file.

Recommendations for Minimizing Cyber Risk from the California Secretary of State



Political parties, candidates and elections administrators cannot be alone in the fight against malicious actors who seek to undermine our elections. As political campaigns and organizations are targets of cyber threats, they too have a role and responsibility in defending our democracy. **Your actions are critical in maintaining public trust in our elections** and minimizing the threat of cyber incidents.

As an integral part of protecting our democracy, I wish to remind you to **take preventative measures to reduce the likelihood and severity of cyber incidents.**

Recognized best practices for minimizing risk:

- (1) Establish an information security framework that allows your team to identify threats, create safeguards, detect incidents, respond quickly, and recover with resilience;
- (2) Control access to data and information systems; monitor vendors, contractors, and employees; and know what your users are doing with your data;
- (3) Beware of social engineering attempts, such as phishing emails, aimed at acquiring confidential or personal information from phone, email or other communications;
- (4) Educate your employees and volunteers on cybersecurity best practices, including how to recognize a phishing email, creating and maintaining strong passwords or passphrases, utilizing two-factor authentication, and avoiding dangerous applications;
- (5) Ensure your software and hardware security is up to date and properly configured;
- (6) Monitor user activity;
- (7) Back up your data;
- (8) Run regular security audits, assessments, and penetration testing; and
- (9) Monitor social media for false or misleading election information. Report such posts to social media platforms and the **California Secretary of State's Office of Election Cybersecurity** at cybersecurity.sos.ca.gov.

Other resources:

- Harvard Kennedy School’s Belfer Center for Science and International Affairs published [The Cybersecurity Campaign Playbook](#) in 2018, which provides information and strategies for keeping campaigns secure.
- The Department of Homeland Security’s (DHS) Cybersecurity and Infrastructure Security Agency (CISA) provides services such as cybersecurity assessments, detection and prevention of threats, and information sharing and awareness. <https://www.dhs.gov/cisa/election-security>.
- The Global Cyber Alliance (GCA) offers several free toolkits to help election officials mitigate cyber risks. <https://gcatoolkit.org/elections/>.

If you detect suspicious activity:

In the event you observe or detect any suspicious activity, please alert law enforcement officials immediately and please contact my office with any important information. As a reminder, state law requires any entity that has access to voter data from the Secretary of State’s office to report a breach of this information to our office as quickly as possible.

Should you have any questions or desire additional information, please feel free to contact Susan Lapsley of my office at (916) 695-1662 or slapsley@sos.ca.gov.

Sincerely,

California Secretary of State



Who to Call for Election Violations or Fraud

In response to the many inquiries that the Yolo County Elections Office receives regarding possible election violations or fraud, we have the following list of resources regarding where to report the various types of violations.

The Yolo County Elections Office is NOT an enforcement agency and is therefore unable to investigate any violations. When our office receives reports of violations, we refer them to the agencies listed below:

- **False or misleading campaign materials:** No agency enforcement. These issues are dealt with in court.
- **Violations of the Political Reform Act** (Title 9 of the California Government Code at Sections 81000 through 91015), i.e., mass mailing requirements; slate mailers; campaign disclosure; proper use of campaign funds; disclosure of economic interests: contact the Fair Political Practices Commission at www.fppc.ca.gov, (866) 275-3772.
- **Election fraud:** contact the Yolo County District Attorney or the California Secretary of State at www.sos.ca.gov, (916) 657-2166.
- **Unlawful use of public funds, violations of the Elections Code, the Penal Code, or any laws other than the Political Reform Act:** contact the Yolo County District Attorney or the California State Attorney General at www.oag.ca.gov, (800) 952-5225.
- **Federal campaigns, Congress, U.S. Senate, President of the United States, etc.:** contact the Federal Election Commission at www.fec.gov, (800) 424-9530.
- **Open meeting laws (Brown Act):** contact the Yolo County District Attorney or the California State Attorney General at www.oag.ca.gov, (800) 952-5225.
- **Local ordinances:** contact your local city attorney or the Yolo County District Attorney.
- **Vandalism or requirements concerning campaign signs:** contact your local city attorney or the Yolo County District Attorney.

See prior pages for additional agency contact information. See below for information on contacting the Yolo County District Attorney.

Yolo County District Attorney's Office

301 Second Street
Woodland, CA 95695

(530) 666-8180

FAX (General Public): 530-666-8185

District.Attorney@yolocounty.org
yoloda.org



Yolo County Elections

